NOTE: Students must be given paper rulers with inch and centimeter markings for this session. These rulers are provided as part of the test materials. For session 1 only, students must be given blank, unlined scratch paper, which is not part of the materials provided.

If students use a Form LM test, they MUST use an answer document marked FORM LM.

Students Using Regular-English forms 1–6 and Form SF
Students Using Form LM

(PAGE NUMBERS IN THIS BOX ARE ILLUSTRATIVE ONLY.)

In the bolded oral instructions you read to students (preceded by the SAY command), if there is a difference in any reference to page numbers for the regular-English form and Form LM, the bolded instructions will appear as follows:

SAY …and open your test booklet to page 61 (LM—page 62).

In this example, page 61 is for the regular-English forms and page 62 is for the Form LM test.

For students using regular-English forms 1–6 and SF, you would read:

SAY …and open your test booklet to page 61.

For students using Form LM, you would read:

SAY …and open your test booklet to page 62.

If you do NOT see the reference to LM in parentheses, then the page numbers are the same for all students taking the grade 4 test.
Make sure that all desks are cleared and that each student has two soft-lead (No. 2) pencils with erasers.

If this is the very first session of testing, distribute the test booklets and answer documents and proceed to the oral instructions immediately below this box. If Student ID labels have already been affixed to the grade 3 test booklets, make sure students get the test booklet with their Student ID label.

If this is not the very first session of testing, distribute the test booklets and the answer documents, making sure that each student gets the test booklet and answer document with his or her name on it. Then skip to the oral instructions that immediately follow the directions in the next box below.

Point to the Student Name line on the front of the test booklet and the Student Name line on the back of the answer document that you are using for demonstration.

If students use Form LM tests, skip the oral instructions about test form number in this box. There is no Test Form grid for Form LM tests.

Distribute the scratch paper and the rulers.

If the students will be using calculators provided by the school, distribute the calculators.
Demonstrate breaking the fourth seal. Make sure all students have page 51 showing.

Make sure all students have found Sample A.

Pause for replies.

Answer any questions students may have. Repeat the sample if necessary.

Pause while students mark their answers.

Pause for replies.

Answer any questions students may have. Repeat the sample if necessary.
If you are using calculators,

SAY

اب ایک کیلکولیٹر نکال لین۔ ایک سادہ سا حساب نگا کر۔ مثلاً "5 جمع 5 مساوی 10"۔

آخر آپ کا کیلکولیٹر نہ کر ربا بھی۔ تو اپنا باتھہ اہلائهین

Make sure everyone’s calculator is working properly. If you have extra calculators, replace those that are not working. If you have no extra calculators and a student’s calculator is not working, tell him or her to put it aside and not use it. Also tell students that using a calculator is optional and that they do not have to use a calculator to take the test.

Skip the following paragraph below this box if you decide not to allow the students to read a book after they finish the test session. Say to the students:

SAY

جب آپ نے کام ختم کر لیا بھی۔ تو اپنا کتابچہ کو بند کر کہ ایک ہند ایکسچوک سے بینے جب نک

Then proceed directly to the paragraph below that begins with “Does anyone have a question?”

After any questions have been answered,
While the students are working, walk quietly around the room to make sure that they are following directions and marking their answers in the correct section of the answer document. Check to see that students mark only one answer for each question and that they go on until they finish the questions on page 67 (LM – page 69). If a student has trouble understanding what to do, explain as quickly and as quietly as you can. Do not give help on specific test questions.

After 30 minutes, write 15 MINUTES LEFT on the board.

After 45 minutes, determine whether any students are still actively engaged and working on this test session.

If all students are finished after 45 minutes have elapsed,

**SAY**

If some students are still working,

**SAY**

If all students have finished before the extra 10 minutes have elapsed or if students are still working after the extra 10 minutes have elapsed,

**SAY**

If calculators were provided by the school, you may collect the calculators for redistribution on the next mathematics test session.
Test booklets, answer documents, and rulers should be collected from students if session 2 does not immediately follow session 1 or if otherwise necessary to ensure the security of test materials. Make sure you have one answer document and one test booklet from each student. If session 2 is to be administered on the same day as session 1, students should be given a break of at least 10 minutes between sessions.

Scratch paper should be collected from students after session 1 is completed. Used scratch paper should be destroyed (shredded). Students will *not* be given separate, blank scratch paper for sessions 2 or 3, unless it is to provide an accommodation for a student with an IEP or a Section 504 Plan.
Reminder—before you begin Session 2

If you are administering session 2 to students using Form LM tests, please review the information on page 68 about the short-response items in session 2.

NOTES:

• Students must be given paper rulers with inch and centimeter markings for this session. These rulers are provided as part of the test materials.

• Do not give students blank scratch paper for session 2, unless it is to provide an accommodation for a student with an IEP or a Section 504 Plan.

• The answer space for short-response questions will contain a faint grid area where students are to write their answers.

When you are ready to begin session 2, redistribute the test booklets, answer documents, paper rulers, and No. 2 pencils. Make sure that each student receives the same test booklet, answer document, and paper ruler that he or she used in session 1.

If the students are using calculators provided by the school, redistribute the calculators.

When the students are ready,

Ab dum siiyën 2 shiray kadin. Ye dikehéné këf këd jik këd akac, pas liyët këd këy këk, säyliyët këd. Aor pëpër rëng muòdu bënu, jën pëpë pëntë këy bënu. Sort bënbënu merg këwëtwënu, auë akac, liyët këd këy këk. 

Demonstrate breaking the fifth seal. Make sure all students have page 71 (LM—page 73) showing.

Jimë këny dibayët këlë bënu. Mënu bëntë bënu:

Chënd mënu mën pëpë rësëtë këlë liyët këd sësënt 2 shiray kadin. Sësënt 2 mën 30 këntë liyëtë sësënt aor 3 mëntë jëwëntë sësënt pëntë sësënt. Aor këd pëpë sësënt 2 këd sësënt 3 công dënu këd kënë këlë mën 45 mëntë bëntë bënu.


Aor sënt 72 mëntë jëwëntë sësënt 14 sënt 16 bëntë bënu. Aor këd sësënt 3 công dënu këd kënë këlë mën 45 mëntë bëntë bënu. Aor sënt 72 mëntë jëwëntë sësënt 2 këd jëwëntë sësënt 3 këd sësënt 3 këd sësënt 14 sënt 16 bëntë bënu. Aor këd pëpë sësënt 17 mëntë jëwëntë sësënt 14 sënt 16 bëntë bënu. Aor këd pëpë sësënt 17 mëntë jëwëntë sësënt 14 sënt 16 bëntë bënu.

Answer any questions.
If you have students who are eligible for LEP accommodations and prefer to write in Spanish, Spanish اگر آپ بوٹے بین تو آپ مختصر جوابات والے سوالان کا جواب Spanish بی. اگر آپ اس سے لے کرaba انگریزی میں لکھ سکتے ہیں، بالا سوالات کی جوابات والے سوالات کا جواب Spanish اور تلاش کریں۔

For Students Using Form LM Tests

If you have only students who do not speak Spanish in the test session, read the following directions.

If you have only students who do not speak Spanish in the test session, read the following directions.

If you have both kinds of students, you will read the following directions.

If you have both kinds of students, you will read the following directions.
Grade 4 – Mathematics Session 2 (continued)

Answer any questions.

After 30 minutes, write 15 MINUTES LEFT on the board.

Answer any questions.

While the students are working, walk quietly around the room to make sure that they are following directions and that they are not looking at any other sessions. Do not give help on specific test questions.

After 45 minutes, determine whether any students are still actively engaged and working on this test session.
If all students are finished after 45 minutes have elapsed,

**SAY**


If some students are still working,

**SAY**

If all students have finished before the extra 10 minutes have elapsed or if students are still working after the extra 10 minutes have elapsed,

**SAY**

If calculators were provided by the school, you may collect the calculators for redistribution on the next mathematics test session.

Test booklets, answer documents, and paper rulers should be collected from students if session 3 does not immediately follow session 2 or if otherwise necessary to ensure the security of test materials. Make sure you have one answer document and one test booklet from each student. If session 3 is to be administered on the same day as session 2, students should be given a break of at least 10 minutes between sessions.
Reminder—before you begin Session 3

If you are administering session 3 to students using Form LM tests, please review the information on page 69 about the extended-response items in session 3.

NOTE: Students must be given paper rulers with inch and centimeter markings for this session. These rulers are provided as part of the test materials. Do not give students blank scratch paper for session 3, unless it is to provide an accommodation for a student with an IEP or a Section 504 Plan.

When you are ready to begin session 3, redistribute the test booklets, paper rulers, and No. 2 pencils. Make sure that each student receives the same test booklet and paper ruler that he or she used in session 1 and session 2. Session 3 contains two extended-response problems. There are no multiple-choice questions in session 3.

If the students are using calculators provided by the school, redistribute the calculators.

When students are ready,

If you are administering session 3 to students using Form LM tests, please review the information on page 69 about the extended-response items in session 3.

NOTE: Students must be given paper rulers with inch and centimeter markings for this session. These rulers are provided as part of the test materials. Do not give students blank scratch paper for session 3, unless it is to provide an accommodation for a student with an IEP or a Section 504 Plan.

When you are ready to begin session 3, redistribute the test booklets, paper rulers, and No. 2 pencils. Make sure that each student receives the same test booklet and paper ruler that he or she used in session 1 and session 2. Session 3 contains two extended-response problems. There are no multiple-choice questions in session 3.

If the students are using calculators provided by the school, redistribute the calculators.

When students are ready,
Grade 4 – Mathematics Session 3 (continued)

SAY

If you have students who are eligible for LEP accommodations and prefer to write in Spanish, English, or another language, provide the following instructions.

SAY

For Students Using Form LM Tests

If you have only students who speak Spanish in the test session, read the following directions.

SAY

If you have both kinds of students, you will read the following directions.

SAY

Go to the next SAY command outside of this box that begins “You will have at least 45 minutes…”
Grade 4 – Mathematics Session 3 (continued)

While the students are working, walk quietly around the room to make sure that they are following directions and that they are not looking at any other sessions. Do not give help on specific test questions.

After 30 minutes, write 15 MINUTES LEFT on the board.

After 45 minutes, determine whether any students are still actively engaged and working on this test session.

If all students are finished after 45 minutes have elapsed,

If some students are still working,
If all students have finished before the extra 10 minutes have elapsed or if students are still working after the extra 10 minutes have elapsed,

If calculators were provided by the school, you may collect the calculators.

Make sure each student’s name is on the answer document and the test booklet before you collect them. After you collect all the test booklets and answer documents, make sure that you have one test booklet and one answer document from each student who took the test and that each student has marked the form number of his or her test booklet in the Test Form grid on the front of the answer document. Students or the teacher may keep the paper rulers.

If students have not completed all grade 4 tests, and you will not be the person to administer the reading or science test sessions, return the test booklets and answer documents (including unused test materials) to your School Coordinator so that the materials can be redistributed as the school test schedule requires.

If students have completed all grade 4 tests, mark the applicable selections in the FOR TEACHER USE ONLY grid (see page 21), the ACCOM CLASSIFICATION grid (see pages 21–24), and the WRITTEN RESPONSE IN SPANISH grid (see page 15) on the front of each student’s answer document.

When students have completed all grade 4 tests, separate the answer documents and test booklets into two bundles. Make sure you have one answer document and one test booklet from each student, and return all test materials (including unused test materials) to your School Coordinator.