Greetings Ms. Simhauser:

WESTSIDE HEALTH AUTHORITY (WHA) has held contracts with ISBE to perform various programs and services. Under the Freedom of Information Act, we hereby request to examine and if necessary copy all documents and files pertaining to any ISBE contracts held by WHA since January 1, 2010.

To limit the burden on your staff, we will examine the records and documents, if possible in Chicago, and then select any documents for copying after inspection. If this request presents an enormous burden on staff, please contact me at 312-222-5569 or dyjackson@tribune.com as I would be glad to discuss ways to tailor the request to minimize the burden and expedite release.

We ask to examine complete contract files and any documents and records pertaining to the Westside Health Authority contract. The requested documents and records may include but not be limited to:

Copies of this contract, including modifications, extensions, &c.
Any internal agency reports or memorandums assessing WESTSIDE's performance and work under this contract, including evaluations, inspection reports and consultants' reports and other evaluations of performance and completion.
All correspondence between the ISBE and WESTSIDE pertaining to this contract and the vendor's performance. This may include emails, letters, notices and other correspondence.
Letters, correspondence and contacts from outside government agencies, elected officials, community organizations, vendors, private citizens or other entities pertaining to the WESTSIDE contract, such as letters of endorsement, complaint, inquiry, &c.
Any documents showing the scope of work, and why WESTSIDE was selected for the contract.

As I am a daily news reporter on deadline, I appreciate anything you can do to expedite this request. Again, I thank you and staff for your ongoing efforts to make public records available.

Sincerely,

David Jackson
Reporter
The Chicago Tribune
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