

ILLINOIS STATE ADVISORY COUNCIL  
ON THE EDUCATION OF CHILDREN WITH DISABILITIES

Joint Interagency Coordinating Council  
and  
ISAC

Committee of the Whole Meeting

November 3, 2004

10:10 P.M.

Illinois State Board of Education  
Springfield, IL

State Advisory Council Members - Present

Mary Kay Ballasiotes	Kathleen Hackett	Linda Prewitt
C. Jackson Darnall	Brad Hedrick	Helen Tolan
Therese Devine	Kim Jachim	Stan Valentine
Judith Flink	Amy Kruppe	Vickie Wilson
Elizabeth Gianulis	Janet McGovern	Susy Woods
	Marjorie Olson	

IL Interagency Coordinating Council Members - Present

	<b>Agency</b>	<b>Designee of</b>
Kris Smith	DHS/DRS	Dir. Carol Adams
Alan Dietrich	DHS/DMH	Dr. Fishner
Terry Braidwood	DHS/DDD	Dir. Jerry Johnson
Victoria Benn-Rochelle	IDCEO	Dir. Jack Lavin
Larry Christensen	IDES	Chris Daniels
Sheila Romano	CDD	
Pat Curtis	DPA	Dir. Barry Maram
Marva Campbell-Prewitt	DHS/DRS	Dir Carol Adams
Andi Berryman	ICCB	
Alicia Becker & Darcy Contri	DSCC	Dr. Charles Onufer
Debra Heckenkamp	ISBE	Dr. Chris Koch

Staff of the Illinois State Board of Education

Mary Jo Mattern-Jenkins

Guests

Name	Organization
Charlotte Des Jardins	<i>Family Resource Center on Disabilities</i>
Penny Richards	<i>Leaning Disabilities Association of IL</i>

## **I. Awareness of Each Council**

Chairperson Devine explained the purpose of this joint meeting of the Inter-Agency Coordinating Council and the IL. State Advisory Council on the Education of Children with Disabilities was to become familiar with the purpose of each Council. She asked for all present to introduce themselves and give their affiliation.

Each person gave information about his or her agency or organization's role in working with individuals with disabilities, what services they offer and how an individual would contact these entities.

Kris Smith gave an overview of the ICC's involvement with transition services for individuals with disabilities such as a compendium of services and the annual report that is compiled by the ICC and sent to the Governor and Illinois legislators. Several of the agencies collaborated in trainings and conferences. Each of the agencies involved contribute some type of service to the ICC such as printing materials, hosting the website, making funds available for conferences and sharing staff people as trainers. The ICC also has a transition website as part of the IL State Board of Education website.

Ms. Smith then asked the ICC members to give a little information about their agencies. One of the differences between the ICC and ISAC seems to be that the ICC is more agency-driven and ISAC membership is by statute predominantly parents and individuals with disabilities. Ms. Smith said that because of the inter-action by all the agencies on the Council, someone with a question or in need of assistance would know someone from another agency to contact.

Ms. Smith discussed getting parents involved on the ICC itself not just on the committees.

There is a need for more data about students with disabilities and what their needs are regarding post-secondary education, employment, living accommodations, etc. A problem exists with the Student Information System that does not include student's who have disabilities that do not have IEP's. A suggestion was made to have someone from the Office of Civil Rights give the ICC and ISAC members a presentation on 504 information.

Alan Dietrich from DHS/DMH explained about his division's involvement with the Children's Mental Health Act of 2003 and how the Act will change children's mental health services. DHS/DMH is looking at those children who are currently in residential placement and how they are transitioning those children back into the home community. The state funds that had been used for placement can now be used to develop a treatment in their community. Another benefit of the Act is an initiative between the Department of Public Aid, Department of Children and Family Services and the Department of Human Services where there is a single point of time of entry for children who need to be psychiatrically screened for hospitalization.

Terry Braidwood from DHS/DDD said his division is getting out the word as to their eligibility requirements and what services they provide. DHS/DDD is going to start collecting data to identify children who are up and coming, who may have an eligible disability. All of the people requiring pre-admission screening services through one of the 18 PASS agencies in the state will be logged into the system first. They want educators to know if they have students that might have a disability; they would not necessarily be eligible under state criteria services. If they think the student has a developmental disability and is five years or fewer out from graduating, they need to contact the local pre-administrating agency.

Victoria Benn-Rochelle from DCEO explained about the disability navigator initiative, which they hope, will strengthen and enhance service in the One Stop System for persons with disabilities: The Illinois Department of Commerce and Economic Opportunity (DCEO) , through our Bureau of Workforce Development is committed to encouraging Economic Development throughout the State of Illinois by enhancing the skills and capabilities of eligible citizens in an effort to promote a well-trained and marketable workforce.

The Bureau identifies adults, youth and dislocated workers who are eligible for assistance under the Workforce Investment Act (WIA). The Workforce Investment Act (WIA) helps individuals find jobs or train for new careers. Services are provided through the state's One-stop delivery system, known as the Illinois Employment & Training Center network, or IETC's.

DCEO's forthcoming initiatives to help transition youth with disabilities:

### **E-Learning Initiatives**

DCEO is currently funding a pilot project in St. Claire and Madison counties to evaluate e-learning strategies for achieving three major goals:

1. Attain a high-school diploma or GED;
2. Develop job readiness skills, including math and reading skills necessary to enter post-secondary education without remediation;
3. Develop career/educational plans.

These projects will involve at-risk youth in school and non-school settings, including students with disabilities, who will be mainstreamed into both school and non-school settings.

### **Healthcare Initiative**

DCEO is also collaborating with the Chicago Public Schools, Illinois Office of Educational Services and local healthcare industry associations, employers and post secondary partners to expand healthcare career development programs for middle and high school students.

The goal is to provide students with visible and easily comprehensible representations of career opportunities in the healthcare industry creating pathways to employment from middle school through high school to two and four-year colleges and/or the workplace while at the same time increasing racial and ethnic diversity in the healthcare professions. Students can learn in school what they can do in the future as healthcare professionals.

### **Disability Navigator Initiative**

To strengthen and enhance services in the One-Stop system for persons with disabilities, DCEO is participating in a USDOL/Social Security Administration demonstration project known as the Disability Program Navigator project. The one-stops participating in the Disability Navigator project in Illinois are striving to increase their capacity to successfully serve persons with disabilities.

Another component of the Disability Program Navigator project is the decrease in replication to secure supports and services to people with disabilities at One-Stops using the expertise of a Disability Program Navigator to research and communicate to other One-Stops throughout the state in order to comprehensively apply the principles, practices, techniques and resources

throughout One-Stops in Illinois so that individuals with disabilities will receive timely, relevant and person-centered services and accommodations throughout the Illinois' Workforce Investment system. This will be accomplished through the development of a resource manual and on-site training to One-Stop staff. The ultimate goal of the Disability Navigator initiative is that any individual with a disability who requests One-Stop services would be able to receive the same level of programs and services as anyone without a disability would receive.

Larry Christensen from the Department of Employment Security explained DES provides 11 services through their One Stop Training Centers throughout the state. They also provided through the Career Resource Network software products for high school, middle school and elementary students. They do not provide direct services but they train counselors how to use their products. They also have Internet versions that are available for parents to use at home. Provided in the software are the physical requirements for jobs and how those can be overcome specific to occupations. Working with the ICC gives them more information as to how DES can improve the software to be more usable by students with disabilities such as a braille version.

Pat Curtis from the Department of Public Aid said her agency administers the Federal Medicaid program for the state of Illinois. The state must advance 100 per cent of all the Medicaid funds and if in fact all the I's are dotted and the T's are crossed and it's a legitimate purpose, they are reimbursed 50 per cent of the federal funds. Two of the programs dealing with transition are the Ticket to Work and the Work Incentive Improvement Act. The premise of Ticket to Work is that people with disabilities should have the same expectation and the same corresponding supports as everyone else.

Marva Campbell-Pruitt from DHS/DRS asked members to refer to pages 29-37 of the Compendium that outlines all of the services relative to student's with disabilities at the transition age. They also work with the Transition Planning Committees throughout the state and with school districts through the Secondary Transition Experience Program (STEP). They have served 16,653 students in that program alone.

Deb Heckenkamp from ISBE said everyone is familiar with ISBE. She stated there are almost 97, 000 Illinois children between the ages of 14 and 21 that have an IEP. One program ISBE supports is the TOTAL Project which gives training around the state on transition issues.

Darcy Contri from the Division of Specialized Care for Children explained their agency is charged through the President's Freedom Initiative to provide transition services to children and youth with special health care needs. They also have a state performance measure related to transition they report on annually and a federal performance measure that also relates to transition. DSCC does transition training through their care coordinators along with technical assistance.

Andi Berryman from the Illinois Community College Board said the board represents 48 community colleges throughout the state and in fiscal year 03 served about 9,371 students with disabilities. They are working with the Public Policy Institute at Southern Illinois University to do a transition survey on programs and services they offer throughout the community colleges. ICCB and the Department of Rehabilitation are working on negotiating cooperative agreements as to who can pay for what services. They are working with a representative from the Board of Higher Education and ISBE to look at models other states are using for post secondary transition.

Chairperson Devine then explained the purpose of ISAC and what the duties are in relation to students with disabilities. She described the makeup of the Council and how the Governor appoints members. She asked if anyone present knew of people who might be interested in being appointed to ISAC and how those names should be referred to Boards and Commissions.

**II. Appoint Liaison from ICC and from ISAC**

Chairperson Devine asked, those in attendance, how they could perpetuate the interaction of both Councils' such as a liaison working together on a regular basis. Marva Campbell-Pruitt expressed an interest and Chairperson Devine would serve as the ISAC liaison. The suggestion was that both Councils' share their meeting calendars on the ISBE website.

**III. Schedule Next Meeting**

The decision was made to leave this item open and if there were, a definite reason for the Councils' to meet jointly those arrangements would be made.

**IV. Adjournment**

Chairperson Devine thanked everyone for attending and the meeting was adjourned at 12:00 a.m.

**To:** Interagency Coordinating Council members  
**From:** Marilyn Zick  
**Subject:** Minutes of meeting on January 19, 2005  
**Date:** 4/8/2008

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**Present:**

Andrea Berryman	Illinois Community College Board
Terry Braidwood	IL Department of Human Services-Division of Developmental Disabilities
Alicia Becker	UIC-Division of Specialized Care for Children
Darcy Contri	UIC-Division of Specialized Care for Children
Pat Curtis	IL Department of Public Aid
Debra Heckenkamp	IL State Board of Education
Ocheng Jany	IL Board of Higher Education
Chris Koch	IL State Board of Education
Janet McGovern	IL Department of Corrections
Kris Smith	IL Department of Human Services-Division of Rehabilitation Services
Marva Campbell-Prewitt	IL Department of Human Services-Division of Rehabilitation Services

**Present in Chicago:**

Sheila Romano	IL Council on Developmental Disabilities
Michael Wonderlich	IL Department of Human Services-Division of Rehabilitation Services

**Guest:**

Susan Jennings	UCP
Cliff Hathaway	TOTAL Project
Sue Walter	TOTAL Project

**Recorder:**

Marilyn Zick	TOTAL Project
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**I. WELCOME, INTRODUCTIONS & APPROVAL OF MINUTES**

The meeting began at 1:40 p.m. with introductions. Council members gave reports of standing committees. Members were asked to approve minutes from the last meeting. Marva Campbell-Prewitt made the motion and Janet McGovern seconded. The motion carried

**II. Reports of Standing Committees**

**Data Collection:**

Marva Campbell-Pruitt reported on the Data Collection and several questions were asked about who will collect information and if it can be collected on a web site. Marva stated she would need to ask the DHS legal people.

**Training and Technical Assistance:**

Darcy Contri reported the 1<sup>st</sup> State Transition Conference will be on June 7 & 8, 2005 at the Crowne Plaza, 3000 Dirksen Parkway, Springfield, IL. Discussion was held concerning ways to get the information out to the field and to student's and families

**Public Education/Outreach:**

Kris Smith said her committee met and discussed the concerns of the North Central Region TPC regarding the evaluation on transition services assessments. She reported assessments are different at each school and planning needs to be improved.

Discussion was held on ways to get information out to the public and suggestions were made to present a panel at each TPC meeting in the state and getting a website set up that is user friendly

**Transition to Higher Education:**

Deb Heckenkamp and Andie Berryman reported and an RFP for the community colleges with a CD is ready to be sent out.

**III. Old Business****ICC 2003 Annual Report:**

Marva Campbell-Pruitt reported she had taken the annual report to the DHS printers and they said it is too large and needs to be shortened. Discussion was held regarding breaking the report down with the Compilation of Services and the TPC report printed separately but that DSCC would shrink wrap them together. We will get copies to the four top legislators and the Governor. It will also be posted on the ICC website.

**State Transition Data Collection per State Statute**

Deb Heckenkamp reported on the IAASE document FACTS pages 15 and 25 were added back in. Deb will facilitate at the IAASE conference. Chris Koch reported the field has concerns about how can they get proposed legislation changed.

**IV. New Business****Discussion regarding the IEP requirements under § 105 ILCS 5/14-8.02 and 23 IAC 226.230(f) related to the DHS/DDD Home Based Support Services Program**

Chris Koch reported the requirements should be made equal to the federal law, he also sees as need to scale back and to clean up the rules. The Illinois school code needs to have more information regarding what is in the IEP for the Home Based Support Services Program. Sheila Romano indicated she can give a heads up to Lee Daniels as this is something that Mr. Daniels has an interest. T. Braidwood, S. Romano, K. Smith and C. Koch will talk together about this issue. Deb Heckenkamp suggested the ICC might look at developing a document like this for IL, 45 national organizations were involved in the National Standards for Secondary Education and Transition for all Youth

## **2005 DHS Transition Conference**

Marva Campbell-Pruitt reported to the Council the date of the 2005 DHS Transition Conference will be June 7-8<sup>th</sup> at the Crown Plaza at 3000 So. Dirksen Parkway, Springfield, IL. Five strands including advocacy, employment, community living, education, and fiscal management will be covered.

Marva said the committee is looking for stipends for students and parents to be able to attend. Sheila Romano said there are stipends through ARC; the contact person is Tony Pulaski. Sue Walter said there is a need for student participation. There will also be an exhibit area for vendors, agencies, and other organizations.

## **Discussion of other state transition models (ideas & proposals)**

Sue Walter suggested the ICC contact Wisconsin for information on state transition models

## **V. Announcements**

Deb Heckenkamp reported to the ICC about several vacancies to State Advisory Council for the Education of Children with Disabilities and asked members to think about people who might be interested in participating on the Council.

## **VI. Adjournment**

The meeting was adjourned at 3:30 p.m. by a **motion** from Marva Campbell-Pruitt, was **seconded** by Terry Braidwood and was **approved** by the Council.

**To:** Interagency Coordinating Council members  
**From:** Marilyn Zick  
**Subject:** Minutes of meeting on May 25, 2005  
**Date:** 4/8/2008

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**Present:** Alicia Becker UIC-Division of Specialized Care for Children  
Andrea Berryman Illinois Community College Board  
Darcy Contri UIC-Division of Specialized Care for Children  
Alan Dietrich IL Department of Human Services-Division of  
Mental Health  
Debra Heckenkamp IL State Board of Education  
Ocheng Jany IL Board of Higher Education  
Janet McGovern IL Department of Corrections  
Sheila Romano IL Council on Developmental Disabilities  
Kris Smith IL Department of Human Services-Division of  
Rehabilitation Services

**Guest:** Sue Walter TOTAL Project

**Present in Chicago:**

Marva Campbell Pruitt IL Department of Human Services-Division of  
Rehabilitation Services  
Chris Koch IL State Board of Education

**Recorder:** Marilyn Zick TOTAL Project

**I. WELCOME, INTRODUCTIONS & APPROVAL OF MINUTES**

The meeting was called to order at 1:30 by the Co-chairperson, Kristine Smith. Ms. Smith welcomed everyone and asked them to introduce themselves.

The amended minutes of the November ISAC and ICC meeting were discussed and approved with another revision. The draft minutes of the January 19, 2005 ICC meeting was discussed and revision's suggested. It was then moved by Ocheng Jany and seconded by Janet McGovern to accept the minutes.

**II. ANNOUNCEMENTS**

Co-chairperson Smith discussed a draft letter the Public Information and Outreach Committee developed to send to the Joint Education Committee asking for their support of a special project the Council is proposing to develop a handbook to be used by students in high schools and their parents, high school administrators and their staff responsible for students with disabilities. The committee asked the ICC to approve the letter being sent to community colleges and universities in Illinois along with a survey of each institutions requirement's for students

with disabilities. Discussion was held about the date listed in the letter and having a mechanism in place, such as reminding the colleges and universities when their input is due to make sure a wide variety of responses. These ideas were to be incorporated in a revised copy of the letter. (Attached is a final copy of the letter.) The motion was made by Darcy Contri to send the letter and seconded by Sheila Romano.

## **II. Reports of Standing Committees**

### **Data Collection**

The committee has not had a full meeting but Marva and Deb and Chris Koch have discussed several factors such as changing the date to mid November for submission. Discussion was held on the Anticipated Service Count figures, concerns were voiced about the accuracy of the numbers. \*\*Deb Heckenkamp suggested the Council invite the data person to speak to the Council's concerns. \*\*She asked the members write down what each agency wants to know and what data would be useful to them and get her the information by June 30, 2005. Deb told the Council the data can be run several different ways for whatever dates are needed. It was suggested that the dates of the information be put on each report. Deb also reported that at this time Chicago schools are not included in this report but those numbers will be coming in and will be reported. The Council suggested the definitions be included in some fashion with each report that is run.

### **Training and Technical Assistance**

Darcy Contri reported has been helping with the transition conference. The utilization of websites of all the different organization was a huge help in getting out the information about the transition conference. \*\*She also asked the Council members need to get in the service matrix information.

### **Public Education/Outreach**

Kris Smith, no report

### **Transition to Higher Education**

Andy Berryman discussed the cooperative agreement between the Illinois Community College Board and DHS/DRS and reported an agreement could not be reached. The agreement was on payment of auxiliary aids and services for students with disabilities in postsecondary education and how those funds have been greatly reduced.

#### **Education Subcommittee Report**

The Kaplan draft letter spoke to the transition of students with disabilities to secondary education. Chris Koch would like an electronic copy sent to him for revisions and will need to discuss the letter with the State Superintendent. Kris Smith said she would also need to get her directors approval before adding her signature. Discussion was held on the tone of the letter and what the letter is asking of the Joint Education Committee.

## **III. Old Business**

### **ICC Meeting Dates (ISAC date included).**

The Council decided on the following dates for the 2005 and 2006 meetings:

August 24, 05  
November 30, 05 (possible joint ISAC & ICC meeting in Collinsville)  
February 22, 06  
May 24, 06

These meetings will be in the V-Tel room at ISBE Springfield and Chicago. The meeting will begin at 1:30 P.M. and end no later than 3:30.

**Suggested Alternative Language to replace language in the Children with Disabilities Article of the School Code, Section about Home-Based Support Services.**

Sheila Romano indicated she will look over the language and see what adjustments need to be made. Sheila will go to the member of the General Assembly who is working with this and discuss the language. \*\*She will touch base with Deb Heckenkamp and Deb will get it to the correct person.

**Annual Report**

Deb Heckenkamp will cut and paste but she is not able to write the report as she is not a member of the Council. Discussion was held on what to put in the report, how it should look and what dates of activities will be included. Report will encompass year 03-04 to be turned in March, 05. Chris Koch suggested we do a more consolidated report and then we would be able to get the report out quickly. Members to meet: Darcy Contri, Deb Heckenkamp, Chris Koch, Marva Campbell-Pruitt and Kris Smith to talk about different models. \*\*Deb will send email out to members for their reports.

**IV. New Business**

**Senate Bill 768**

Chris Koch indicated that SB 768 proposed to add new language to the state statute establishing the ICC. The proposed language would add a requirement that the 2007 annual report of the ICC include a section which makes recommendations for addressing the shortage of persons with a LBS II credential in the area of transition. Presently there is only one program in Illinois to train special education professionals which results in an LBS II certificate in transition. Several questions were raised on why this has to be in legislation. Chris encouraged agencies to weigh in on the bill through their legislative liaisons.

Darcy Contri pointed out there is an online course from the University of Kansas, The application deadline for the Fall 2005 semester is July 1, 2005. For more information about the program go to: [http://raven.cc.ku.edu/~tcacs/pdf/KU\\_trancert.pdf](http://raven.cc.ku.edu/~tcacs/pdf/KU_trancert.pdf).

**TOTAL Transition Training Sustainability**

Deb Heckenkamp spoke to the end of the TOTAL Project and if the Council wants to discuss the sustainability of transition training after the end of December. She said there will be data coming in soon for the Council to review. \*\*Deb will send out as soon as she gets the information from the evaluator. The training and technical assistance subcommittee would be the lead in discussing options for ongoing training. Discussion included involving the Regional Offices of Education, educators and DRS.

Draft Minutes  
4/8/2008/4:46 PM

**Next Meeting**  
Aug 24, 2005

Marva Campbell-Pruitt reported the TPCs will be realigned to Department of Human Services areas.

ISAC and ISBE held public forums on the new IDEA regulations and that information is on the ISBE website.

Ocheng Jany reported the Chicago Dept. of Commerce, the Mayors Office, program of Disability Works will be working with higher education to promote people with disabilities in employment and he will share that information with the Council as soon as he receives it.

#### **VI. Adjournment**

The meeting was adjourned at 3:40 p.m. by a **motion** from Marva Campbell-Pruitt and was seconded by Alicia Becker. It was approved by the Council.

**Note:** the \*\* in the minutes denotes actions to be taken or items Council members will follow up on.

ILLINOIS INTERAGENCY COORDINATING COUNCIL MINUTES

**August 24, 2005**

1:30 p.m. – 3:00 p.m.

Attendees: Darcy Contri, Marva Campbell-Pruitt, Andy Berryman, Alan Dietrich, Victoria Benn-Rochelle, Louise Herndon Smith, Marybeth DeFauw, Sue Walter, Sue Peters, Terry Braidwood, Janet McGovern, Chris Koch, Kris Smith, Sheila Romano

I. Approval of Minutes

**Draft minutes May 25, 2005**

***Kris Smith***

Minutes were reviewed. Some misspellings were noted. Marva Campbell-Pruitt made a motion to accept the minutes with corrections, Victoria Benn-Rochelle seconded. Minutes Accepted

III. Standing Committee Reports

**Data Collection**

***Marva Campbell-Pruitt***

The group has not had a meeting to discuss the data collection. They have requested information from the group on what type of data needs to be collected and have asked a data analyst to attend a meeting but they have received no responses from the group. FACTS (Funding and Child Tracking System) Data collection: Information has gone to the TPC chairs and they are expecting responses from the TPC's. No date has been scheduled for the training yet. FACTS instructions will be amended. Any questions should be referred to ISBE. Send any ideas for Data C. to Marva Campbell-Pruitt.

**Training and Technical Assistance**

***Darcy Contri***

The team met on August 17 and they are looking at the sustainability of the TOTAL project. Some of the strategies included developing DVD Training modules, modifying the target to a broader audience to be funded by other agencies.

Leadership Summit: The committee wanted to thank the ICC for their contribution to the statewide conference. Contributors included: DCEO, ISBE, DCFS, DSCC, IBHE, DRS. Members helped in the planning and coordination of this very worthwhile event.

ICC Fact Sheet: Five agencies have not replied. Victoria will send this out again.

**Public Education/Outreach**

***Victoria Benn-Rochelle***

ICC members need to complete the "At a Glance" format, which discusses eligibility and requirements for services. A more comprehensive document is called the "Individualized agency" document that provides more information. We want to share this information and share with administrators, public schools, etc.

***Transition to Higher Education  
Waiting for Andi to send***

***Andi Berryman***

***Other:***

***Victoria Benn-Rochelle***

Victoria will research the DCEO new initiative--Disability Works.

#### IV. Old Business

***Suggested Alternative Language to Replace Language  
In The Children with Disabilities Article of the School  
Code, Section about Home-Based Support Services***

***Chris Koch***

A draft of this language was distributed by Terry Braidwood. (See attached). Sheila Romano made suggestions. We want to capture families of students with mental retardation to refer to PAS and also make sure that students and families are notified of services available. ISBE and ICDD will be bringing this document to the Legislature. The ICC gave their approval on the concept of the draft document. Sheila Romano made a motion, Marva Campbell-Pruitt seconded. Any further details to be worked out will be addressed with ISBE and ICDD.

Terry Braidwood discussed the PUNS and indicated that this is a screening only of unmet needs and it is not related to services. PUNS is not an eligibility assessment.

***2004 Annual Report***

***Kris Smith/ Chris Koch***

We are working on a brief, simplified report. Chris Koch passed out ISBE's Annual Report. Deb Heckenkamp went over the shared Accomplishment section. Any responses should go to Deb. We would like to take advantage of the website and information on the Internet to share information and would also include demographics. Marva wants 100 copies for TPC's. All council members would receive copies along with ICDD wanting 35 copies.

#### V. New Business

***JEC Meeting***

***Kris Smith/Chris Koch***

Kris and Chris met with the members of the JEC. They discussed the information booklet on Transition developed by Wisconsin and our interest in compiling a similar document. Use of student identifiers as the schools are moving away from Social Security numbers in tracking post school outcomes. Third issue discussed was a designated transition position. Minimal feedback was received by the JEC. Brad Hedrick met with Chris Koch and ISBE Superintendent Randy Dunn to discuss the student identifier issue. Chris Koch also indicated that Linda Mitchell and Ginger Reynolds are also serving on a committee to discuss this issue.

Chris Koch is going to inquire about availability of the budget/resources for the publishing of the transition booklet and transition position at ISBE.

*USDE/NCSET Leadership Summit*

*Kris Smith, Andi Berryman,  
Terry Braidwood, Marva  
Campbell-Pruitt, Sue Walter*

*ICC Postsecondary Survey on Accommodations*

*Kris Smith/Marybeth DeFauw*

The results of the Postsecondary Survey were distributed. (See attached.) The group discussed and made the following recommendations to the subcommittee.

- \* Enforce a deadline for surveys with as much participation as possible.
- \* Send results of the survey back to the participants.
- \* Contact Brad Hedrick at U of I to determine if there is a task force duplicating our efforts. Chris Koch seemed to think that Brad would know.
- \* Meet with representatives from IBHE and ICCB with results.
- \* Determine how the IDEA 2004 Transition SOP (Summary of Performance) guidelines may fit into the picture.
- \* Check in on what "AHEAD" is and does.

*DHS/DRS 2005 Transition Conference  
Next Meeting*

*Marva Campbell-Pruitt  
Kris Smith/Chris Koch*

Next meeting will be on November 29, 2005, at 1:30 p.m. at the Collinsville Holiday Inn.

**VI. Adjournment**

*Kris Smith/Chris Koch*

**ILLINOIS INTERAGENCY COORDINATING COUNCIL**  
**November 29, 2005**

## **Meeting Minutes**

**Members in attendance:** Kris Smith, Marva Campbell-Pruitt, Darcy Contri, Terry Braidwood, Alan Dietrich, Sue Walter

**I. Approval of Minutes:** No quorum was available to accept the minutes.

### **II. Reports of Standing Committees**

*Data Collection & Evaluation of Outcomes* – No report

*Training and Technical Assistance* – Darcy Contri - A workgroup needs to be established. The group will develop a training package for new ICC members. The group also wants to discuss the TOTAL project with ISBE as they believe it is needed. The group discussed ICC sending a letter of recommendation to ISBE regarding their commitment to transition issues. Darcy will draft a letter for review at the next ICC meeting. Marva Campbell-Pruitt indicated that ISBE is thinking about offering some training regarding the completion of the FACTS data sheet.

*Statewide Transition Meeting:* The planning has begun for this event. The group is looking at Oak Lawn, potentially at the end of October or first week of November. We would like young adults and educators included, as well as Medical service providers. Marva has a contact at DCFS, which also may help in the coordination. The next meeting of the group will be on January 17, via videoconference. They would like participation from ICC agency members.

*Public Education/Outreach* - Kris Smith reported that she received 38 responses to the ICC Survey of Documentation Requirements for Students with Disabilities to Access Support Services within the Postsecondary Setting. A copy of this report is attached. Kris will share with Brad Hedrick, University of Illinois-Champaign who is on the Disability Access committee. The group discussed how the information would be disseminated. It is suggested that an Executive Summary be published with links to individual postsecondary institutions web pages to find up to date information. We need to also discuss how this will be publicized and make it easy to find for parents and service providers working with youth and their families.

*Transition to Higher Education* - No report

### **III. Old Business**

*ICC Annual Report-* Chris Koch, Kris Smith, Darcy Contri, Marva Campbell-Pruitt

Marva passed a copy of the ICC finalized report to all in attendance. The focus was to keep this document short and concise.

*Updates for ICC Compendium-* Darcy Contri

Darcy wanted members to review the compendium to ensure they are accurate and up to date.

*Summary of Performance-* Marva Campbell-Pruitt

Marva distributed the SOPP for feedback. She would like ICC to look at this for a more user-friendly form. The group felt that Part 5 should be made a requirement rather than a “highly recommended” portion of the SOP. Darcy also suggested a breakout of disability categories (i.e., separating medical and physical disability categories). This completion of SOP will also be a training issue. Darcy also suggested looking at universal applications and using a similar format for use on the SOP. MaryBeth DeFauw also wanted to be involved with this issue.

#### **IV. New Business**

*Future Planning-* Marva Campbell- Pruitt

1. *Establishing a Formalized Structure* - It was suggested that the ICC consider developing a more formalized manner of conducting business and managing the ICC membership. The goal would be to develop by-laws and develop a structure, redefine committees’ responsibilities. The group suggested the development of a steering committee to further define rules, roles, responsibilities, mission and scope of functions of the ICC.

2. *Increasing Communication* - Marva indicated that LeeAnn Smith can assist with getting information posted on the ICC website. Kris expressed concerns about how minutes are recorded. It was suggested that ICC either has a non-member come and take minutes or take turns. It was felt that a synopsis of the minutes be placed on the ICC website. Marva is checking out the Open Meetings Act to seek clarification.

*Schedule of Meeting Dates-* Kris Smith

All meetings will be held at the ISBE Videoconference sites (Spfld /Chicago) from 1:30 – 3:30 unless otherwise noted.

**January 18**

**March 15**

**April 4**

**April 5** (combined meeting with ISAC - 10:00 a.m. – 12:00 p.m. -

location to be determined)

**May 17**

**July 19**

**September 20**

**November 15**

**V. Announcements:**

The committee discussed the topics for the Join ISAC meeting to follow the next day. Topics were as follows:

- Recommendation of ICC/ISBE needing a Transition Person
- Survey of Documentation ... results
- Summary of Performance

**VI. Adjournment**

The meeting concluded at 4:15.