Gifted Education Teacher Program Proposal Format

The new program proposal format is to be used by institutions or not-for-profit entities submitting a new gifted education teacher program proposal to the Illinois State Educator Preparation and Licensure Board (SEPLB) and the State Board of Education for approval. The proposal must meet the requirements of the 23 Illinois Administrative Code, Part 25, Section 25.145, Approval of New Programs Within Recognized Institutions http://www.isbe.net/rules/archive/pdfs/25ark.pdf

Gifted Education Teacher programs must meet the requirements of Illinois Administrative Code, Part 25, Section 25.100: Teaching Endorsements on the Professional Educator License and Part 27, Section 27.490: Gifted Education Teacher.

Programs must consist of at least 24 semester hours of graduate coursework in gifted education. This endorsement shall not be issued alone as an individual’s first teaching credential.

It is also important to review the 23 Illinois Administrative Code, Part 25, Section 25.142 Assessment Requirements for Individual Programs to make certain that the assessment information provided is comprehensive.

Instructions: Use this form for submission for a new program proposal. Please submit your program proposal electronically to your ISBE consultant: Emily Fox (efox@isbe.net) or Jennifer Gross (jgross@isbe.net). Also email a copy to Henri Fonville at hfonvill@isbe.net.
Contact Information
Date of Submission to State Board of Education:

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<th>Name of Proposal Preparer:</th>
<th>Email address:</th>
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<th>Name of Dean or Unit Head:</th>
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Program Components
Name of the Institution:

Name of the Education Unit:

Name of the Program:

Type of Program (i.e., traditional (face to face), blended (traditional and online), totally online, alternative route):

Level of the Program (Initial, Advanced, Alternative as defined by NCATE/CAEP):

Name of the type of endorsement (i.e., teaching, administrative or school support personnel per 23 Illinois Administrative Code Section 25.25) and the field of specialization, if applicable; grade range and the degree to be granted:

Education level of candidates to be enrolled (must be Graduate or Post Baccalaureate):

Projected Size of initial cohort:

Conceptual Framework
Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(1):

1. Describe how the program aligns with the unit’s conceptual framework.

Criteria
Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(2):

2. Describe the criteria for:
   
   (a) admission to the program;

   (b) retention in the program; and
(c) exit from the program.

3. State the required grade point average for entry into the program.

Per 23 Illinois Administrative Code, Part 25, Section 25.140 (a):

4. Describe the assessment system that will be used for collecting, analyzing, summarizing, and using information from the assessments of candidates, including measures that provide evidence of candidates’ proficiency with respect to professional, State, and institutional standards.

Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(2):

5. Describe how the key assessments used in the program are derived from or informed by the unit’s assessments system.

Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(3):

6. Describe how the data on the candidates enrolled in the program and candidates completing the program will be used as a part of the assessment system required under Section 25.142. If a program is offered at more than one level (i.e., baccalaureate, post-baccalaureate, graduate, or as an alternative program), data shall be considered separately for each of these arrangements.

Faculty
Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(4):

7. (a) Identify the faculty members with the primary responsibility for preparing professional educators in the program; and

(b) state their qualifications for their positions.

Course of Study
Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(5):

8. Describe the course of study, including:

(a) the required courses;

(b) the State standards which each course addresses;

(c) related field experiences or clinical practices as applicable to specified courses; and
(d) the proportion of coursework offered by distance learning or video-conferencing technology.

**Field Experience and Clinical Practice**

Per **23 Illinois Administrative Code, Part 25, Section 25.145 (a)(6):**

9. Describe the **required** field experience and clinical practice, in practicum courses including:

   (a) criteria (e.g., what candidates are expected to know, understand, and be able to do because of the field experience or clinical practice);

   (b) measures taken to ensure placements in diverse settings and with the diverse students; and

   (c) the program requirements for faculty supervision of these experiences.

**Assessments**

Per **23 Illinois Administrative Code, Part 25**

Section 25.142 Assessment Requirements for Individual Programs

Section 25.142 (a)(1-5) Teacher Preparation Programs

Section 25.145 (a)(7) Approval of New Programs Within Recognized Institutions:

10. By selecting “YES” the institution assures that the applicable Assessment of Professional Teaching and the applicable content area test are key assessments for candidates in teacher preparation programs.

    ____ YES

11. Please describe the key assessments and the specific standards addressed by each assessment that is used to comply with **23 Illinois Administrative Code, Part 25, Section 25.142 (a)(1-5)** required of candidates in the program including:

   (a1) an additional content assessment focused on program standards

   (a2) an assessment of candidates’ ability to plan instruction

   (a3) an assessment of clinical practice

   (a4) an assessment of candidates’ impact on students’ learning

   (a5) an assessment of the candidates’ dispositions demonstrated, as described in the unit’s conceptual framework pursuant to **23 Illinois Administrative Code, Part 25, Section 25.145 (a).**
Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(7)(B):

12. Provide a description of the data which will be collected and how it will be used by the programs for:

(a) all the key assessments that were described;

(b) the applicable content-area test identified; and

(c) the Assessment of Professional Teaching, if applicable.

Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(7)(C):

13. Discuss how the assessment data will demonstrate candidates’ mastery of identified standards.

Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(8)

14. Describe the information related to two or three additional assessments that address relevant standards, if inclusion of this is desired by the unit offering the program.

Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(9)

15. A description of the need for individuals holding the type of endorsement to be awarded upon completion of the program, including, but not limited to, evidence of a shortage of these types of educators either across the State or in certain geographical areas. If the shortage is in a certain area, then describe the steps that will be taken to attract candidates from that area or to place candidates into positions within schools located there.

Coursework

Per the 23 Illinois Administrative Code, Part 25, Section 25.115 (e)(1-4):

National and State Standards

16. Please attach a matrix that explains how the program meets:

(a) The applicable content standards set forth in 23 Illinois Administrative Code, Section 27.490 (Standards for Endorsements in Specific Teaching Fields- Gifted Education Teacher;) and

Social and Emotional Learning Standards

17. Describe how the program meets the Social and Emotional Learning Standards set forth at 23 Illinois Administrative Code 555 Appendix A.

Current Licensure
Per the 23 Illinois Administrative Code, Part 25, Section 25.100 (l)(1):

18. By selecting “YES” the institution assures that it will confirm all candidates hold a professional educator license endorsed at any of the grade levels of early childhood, elementary, middle, secondary, or special K-12 prior to issuance of the gifted education teacher endorsement.

_____ YES