New Program Proposal Format – Early Childhood Education (Grades Birth – Gr. 2)

The new program proposal format is to be used by institutions or not-for-profit entities submitting a new program proposal to the Illinois State Educator Preparation and Licensure Board (SEPLB) and the State Board of Education for approval. The proposal must meet the requirements of 23 Illinois Administrative Code, Part 25, Section 25.145, Approval of New Programs Within Recognized Institutions. [http://www.isbe.net/rules/archive/pdfs/25ark.pdf](http://www.isbe.net/rules/archive/pdfs/25ark.pdf)

**Early Childhood Education programs** shall meet the requirements of 23 Illinois Administrative Code, Part 26, Subpart A: Standards for Endorsements in Early Childhood Education.

Standards related to the content area of the proposed program must also be addressed. It is also important to review 23 Illinois Administrative Code, Part 25, Section 25.142 Assessment Requirements for Individual Programs to make certain that the assessment information provided is comprehensive.

**Instructions:** Use this form for submission for a new program proposal. Please submit your program proposal electronically to your ISBE consultant: Emily Fox (efox@isbe.net) or Jennifer Gross (jgross@isbe.net). Also email a copy to Henri Fonville at hfonvill@isbe.net.
Contact Information
Date of Submission to State Board of Education:

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<th>Name of Proposal Preparer:</th>
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<th>Name of Dean or Unit Head:</th>
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Program Components
Name of the Institution:

Name of the Education Unit:

Name of the Program:

Type of Program (i.e., traditional (face to face), blended (traditional and online), totally online, alternative route):

Level of the Program (Initial, Advanced, Alternative as defined by NCATE/CAEP):

Name of the type of endorsement (i.e., teaching, administrative or school support personnel per 23 Illinois Administrative Code, Part 25, Section 25.25) and the field of specialization, if applicable; grade range and the degree to be granted:

Education level of candidates to be enrolled (i.e., Undergraduate, Graduate, Post Baccalaureate):

Projected Size of initial cohort:

Conceptual Framework
Per 23 Illinois Administrative Code, Part 25, Section 25.145(a)(1):

1. Describe how the program aligns with the unit’s conceptual framework.

Criteria
Per 23 Illinois Administrative Code, Part 25, Section 25.145(a)(2):

2. Describe the criteria for:

   (a) admission to the program;

   (b) retention in the program; and

   (c) exit from the program.

3. State the required grade point average for entry into the program.
Per 23 Illinois Administrative Code, Part 25, Section 25.140(a):

4. Describe the assessment system which will be used for collecting, analyzing, summarizing, and using information from the assessments of candidates, including measures that provide evidence of candidates’ proficiency with respect to professional, State, and institutional standards.

Per 23 Illinois Administrative Code, Part 25, Section 25.145 (a)(2):

5. Describe how the key assessments used in the program are derived from or informed by the unit’s assessments system.

Per 23 Illinois Administrative Code, Part 25, Section 25.145(a)(3):

6. Describe how the data on the candidates enrolled in the program and candidates completing the program will be used as a part of the assessment system required under Section 25.142. If a program is offered at more than one level (i.e., baccalaureate, post-baccalaureate, graduate, or as an alternative program), data shall be considered separately for each of these arrangements.

Faculty
Per 23 Illinois Administrative Code, Part 25, Section 25.145(a)(4):

7. (a) Identify the faculty members with the primary responsibility for preparing professional educators in the program; and

(b) state their qualifications for their positions.

Course of Study
Per 23 Illinois Administrative Code, Part 25, Section 25.145(a)(5):

8. Describe the course of study, including:

(a) the required courses;

(b) the State standards which each course addresses;

(c) related field experiences or clinical practices as applicable to specified courses; and

(d) the proportion of coursework offered by distance learning or video-conferencing technology.

(e) evidence of instruction relative to special education and reading, which shall meet the criteria set forth in Section 25.25(a)(1) of Part 25; and

(f) for English language learners, the criteria found in 23 Illinois Administrative Code, Part 24 (Standards for All Illinois Teachers).
**Field Experience and Clinical Practice**
Per 23 Illinois Administrative Code, Part 25, Section 25.145(a)(6):

9. Describe the **required** field experience and clinical practice, in practicum courses including:

   (a) criteria (e.g., what candidates are expected to know, understand, and be able to do because of the field experience or clinical practice);

   (b) measures taken to ensure placements in diverse settings and with the diverse students; and

   (c) the program requirements for faculty supervision of these experiences.

**Assessments**
Per 23 Illinois Administrative Code, Part 25
Section 25.142 Assessment Requirements for Individual Programs
Section 25.142 (a) (1-5) Teacher Preparation Programs
Section 25.145 (a) (7) Approval of New Programs Within Recognized Institutions:

10. By selecting ‘YES’ the institution is ensuring that the applicable Assessment of Professional Teaching and the applicable content area test are key assessments for candidates in teacher preparation programs.

   ___ YES

11. Please describe the key assessments and the specific standards addressed by each assessment that is used to comply with 23 Illinois Administrative Code, Part 25, Section 25.142(a) Teacher Preparation Programs (1-5) required of candidates in the program including:

   (1) an additional content assessment focused on program standards

   (2) an assessment of candidates’ ability to plan instruction

   (3) an assessment of clinical practice

   (4) an assessment of candidates’ impact on students’ learning

   (5) an assessment of the candidates’ dispositions demonstrated, as described in the unit’s conceptual framework pursuant to 23 Illinois Administrative Code, Part 25, Section 25.145 (a).
Per 23 Illinois Administrative Code, Part 25, Section 25.145(a)(7)(B):

12. Provide a description of the data which will be collected and how it will be used by the programs for:

(a) all the key assessments that were described;

(b) the applicable content-area test identified; and

(c) the Assessment of Professional Teaching, if applicable.

Per 23 Illinois Administrative Code, Part 25, Section 25.145(a)(7)(C):

13. Discuss how the assessment data will demonstrate candidates’ mastery of identified standards.

Per 23 Illinois Administrative Code Section 25.145(a)(8):

14. Describe the information related to two or three additional assessments that address relevant standards, if inclusion of this is desired by the unit offering the program.

Per 23 Illinois Administrative Code, Part 25, Section 25.145(a)(9):

15. Provide a description of the need for individuals holding the type of endorsement to be awarded upon completion of the program, including but not limited to, evidence of a shortage of these types of educators (e.g., special education, math, and science), either across the State or in certain geographical areas. If the shortage is in a certain area, then describe the steps that will be taken to attract candidates from that area or to place candidates into positions within schools located there.

Coursework

Per 23 Illinois Administrative Code, Part 25, Section 25.115(e)(1-4):

16. Please attach a matrix that explains how the program meets:

(a) The applicable content standards set forth at 23 Illinois Administrative Code, Part 26 (Standards for Endorsements in Early Childhood Education and in Elementary Education).

(b) Describe how the program meets the Standards for All Illinois Teachers set forth in 23 Illinois Administrative Code, Part 24, by attaching the 2013 Illinois Professional Teaching Standards Matrix.

Per 105 ILCS 5/21B-20(1) Professional Educator License and 23 Illinois Administrative Code, Part 25, Section 25.25 Requirements for the Professional Educator License:

17. Describe how the program meets the Professional Educator License coursework requirements including:

(a) the psychology of the exceptional child including without limitation the learning disabled;

(b) the identification of the exceptional child including without limitation the learning disabled;
(c) the methods of instruction for the exceptional child including without limitation the learning disabled; and

(d) the methods of reading and reading in the content area.

Social and Emotional Learning Standards

18. Describe how the program meets the Social and Emotional Learning Standards set forth at 23 Illinois Administrative Code 555 Appendix A.

Program Approval Requirements
Standards for Endorsements in Early Childhood Education (Birth – Grade 2)
23 Illinois Administrative Code, Part 26, Section 26.100

Per 23 Illinois Administrative Code, Part 26, Section 26.100(c):

19. By selecting ‘YES’ the institution ensures that beginning September 1, 2017, no candidate shall be admitted to a program that has not shown alignment to the standards set forth in Sections 26.125, 26.135 and 26.245.

_____ YES

20. By selecting ‘YES’ the institution ensures that any candidate who is enrolled in an early childhood education program aligned to the standards set forth in Sections 26.120, 26.130 and 26.240 shall complete the program on or before September 1, 2019 and have the early childhood education endorsement issued by September 1, 2020.

_____ YES

Please note that PROPOSED RULES (25.96) indicate that the following requirements must be met:

Section 25.96 Endorsement for Early Childhood Education (Birth to Grade 2)

The requirements set forth in this Section apply to the receipt of an early childhood education endorsement issued for birth to grade 2.

a) The endorsement for self-contained general education for early childhood education shall be affixed to the professional educator license.

b) Each candidate for an early childhood education endorsement shall complete a 32 semester hour major in early childhood offered by an Illinois program approved for the preparation of early childhood education teachers pursuant to Subpart C. The program shall include:

   1) coursework that addresses at least three areas of the sciences (i.e., physical, life, and earth and space); and
2) coursework that addresses at least four areas of the social sciences (i.e., history, geography, civics and government, and economics of Illinois, the United States and the world);

c) Each candidate shall complete field experiences and student teaching, as required under Section 25.620, that includes opportunities to work in at least two of the three early childhood age groupings of birth through age 3, age 3 through 5 years, and age 5 through 8 years.

d) Any candidate completing an early childhood education program that meets the requirements of 23 Ill. Adm. Code 26.110(d) is eligible for a Gateways ECE Level 5 credential for two years after completing the program and may apply for the credential by using the process set forth at http://www.ilgateways.com/en/credentials. Candidates are not required to obtain the Gateways ECE Level 5 credential in order to receive the early childhood education endorsement under this Section.

e) Each candidate shall be required to pass the applicable tests, as required by Section 21B-30 of the School Code, subject to the provisions of Section 25.720 of this Part.

Please note that PROPOSED RULES (26.110) indicate that the following requirements must be met:

26.110d) Gateways to Opportunity Credential Entitlement

By no later than September 1, 2019, each early childhood education program shall become entitled by the Gateways to Opportunity Illinois Professional Development System by aligning its coursework to the benchmarks for the ECE Credential Level 5 (see http://www.ilgateways.com/en/gateways-credential-entitlement-information).

1) Satisfactory evidence of entitlement status either shall be the name of the program's recognized institution listed at http://www.ilgateways.com/en/entitled-institutions or a letter communicating the name and level of the credential of entitlement and the date upon which the entitlement was granted.

2) The program shall resubmit the evidence required under subsection (d)(1) to the State Superintendent of Education each time a renewal of entitlement is granted.