Illinois State Board of Education

ISBE Student Information System (SIS) Training for Nonpublic Special Education Programs
Agenda

- Overview of the Student Information System (SIS)
- SIS Data Quality
- SIS Reports
- Teacher Course Assignment
- Key Dates
- ISBE Resource Materials
- ISBE Contact Information
Notice – This Webinar is being Recorded

This webinar is being recorded. Please do not provide any student or personal information.
Welcome/Introductions

- **ISBE Key Team Members**
  - Terry Chamberlain, Division Administrator – Data Systems

- **IBM Key Team Members**
  - Howard Hammel
  - Adam Lowery
  - Jeremy Schoen
  - Keith Goeckner
Webinar Tips

- **Tips for Listening**
  - Computer speakers
  - Headset connected to a computer
  - Telephone

- **Tips for Speaking**
  - Make sure you have a microphone plugged in or the computer you are using has a microphone before raising your hand
  - Make sure all audio settings in the computer are un-muted and speakers are turned down before talking

- **Question & Answer**
  - Question & Answer session will be held at the end of the Webinar
  - Raise your hand to ask a question
  - All text messages are logged
  - Text questions will be posted in a Q&A document after the Webinar
  - If you are using a phone the audio pin number must be typed in correctly before you can talk

- **Troubleshooting**
  - If you are disconnected from the Webinar at any time you can click the link that was provided to you in your email or you can re-register for the Webinar to gain access
  - If you are listening via phone and close out of the Webinar on your computer, you will be disconnected
Overview of the Student Information System (SIS)

- Over 2.15 Million Students
- 870 School Districts
- Over 4000 Schools
- 48 Regional Offices of Education
- 400 Private Early Childhood Centers
- Over 150 Non-Public and Public Special Ed Facilities
- 4 Intermediate Service Centers
- Over 11,000 SIS Users

<table>
<thead>
<tr>
<th>Enrollment Size</th>
<th>Number of School Districts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greater than 400,000</td>
<td>1</td>
</tr>
<tr>
<td>Between 45,000 and 20,001</td>
<td>5</td>
</tr>
<tr>
<td>Between 20,000 and 10,001</td>
<td>17</td>
</tr>
<tr>
<td>Between 10,000 and 1,001</td>
<td>400</td>
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<tr>
<td>Between 1000 and 101</td>
<td>418</td>
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<tr>
<td>Less than 100</td>
<td>29</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>870</strong></td>
</tr>
</tbody>
</table>
## Overview of the Student Information System (SIS)

<table>
<thead>
<tr>
<th>ISBE SIS Project</th>
<th>Student Data Collected</th>
<th>School Year</th>
</tr>
</thead>
</table>
| Pilot            | ● Student Demographics
                 | ● Student Enrollment
                 | ● Student Program Indicators | 2005 |
| Implementation   | ● Student Demographics
                 | ● Student Enrollment
                 | ● Student Program Indicators
                 | ● Student Assessment (Pre-Identification and Score Data)
                 | ◦ ISAT
                 | ◦ IMAGE
                 | ◦ PSAE
                 | ◦ IAA | 2006 |
| Implementation   | ● ACCESS Test | 2007 |
| Implementation   | ● English Language Learners (ELL) | 2008 |
| Pilot            | ● Early Childhood (3-5) | 2008 |
## Overview of the Student Information System (SIS)

<table>
<thead>
<tr>
<th>ISBE SIS Project</th>
<th>Student Data Collected</th>
<th>School Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implementation</td>
<td>● Early Childhood (3-5)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Early Childhood Outcomes</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Pre-K Follow-Up</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Fall Enrollment Counts</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Missing Persons Report</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Student Discipline</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2009</td>
</tr>
<tr>
<td>Implementation</td>
<td>● Homeless</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Fall Enrollment Counts Used to Generate Funding</td>
<td></td>
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<tr>
<td></td>
<td>● End of Year Report</td>
<td></td>
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<td></td>
<td>◦ Student Suspensions</td>
<td></td>
</tr>
<tr>
<td></td>
<td>◦ Student Expulsions</td>
<td></td>
</tr>
<tr>
<td></td>
<td>◦ High School Dropouts</td>
<td></td>
</tr>
<tr>
<td></td>
<td>◦ High School Graduates</td>
<td></td>
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<td></td>
<td></td>
<td>2010</td>
</tr>
<tr>
<td>Implementation</td>
<td>● ELL Screener Data</td>
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<td></td>
<td>● LEP Validation upon Enrollment against previous year ACCESS Scores</td>
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<td></td>
<td>● Enrollment Comparison reports</td>
<td></td>
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<tr>
<td></td>
<td>● Student Course Assignment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Outside Course Assignment</td>
<td></td>
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<tr>
<td></td>
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<td>2011</td>
</tr>
<tr>
<td>Implementation</td>
<td>● Teacher Course Assignment</td>
<td></td>
</tr>
<tr>
<td></td>
<td>● Birth to 3</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2012</td>
</tr>
</tbody>
</table>
Overview of the Student Information System (SIS)

- Student data received from schools (approx. 300 data elements)
  - Demographic
  - Enrollment
  - Program Indicator
  - Early Childhood
  - ELL
  - Homeless
  - Discipline
  - Pre-K Follow-Up
  - ELL Screener
  - Birth to 3
  - Student Course Assignment
  - Teacher Course Assignment

- Assessment data received from vendors (approx. 200 data elements)
  - ACCESS
  - IAA
  - ISAT
  - PSAE
Overview of the Student Information System (SIS)

- **Student Demographic Enrollment and Program Indicator information (currently collected in SIS)**

  - Student ID
  - SAP ID
  - Student Name (Last, First and Middle)
  - Lineage Code
  - Mother's Maiden Name
  - Race Code
  - Gender Code
  - Birth Date
  - Birth Place Name
  - Reading First Indicator
  - Reading Improvement Block Grant Indicator
  - Title 1 Indicator
  - Home Language
  - Native Language
  - Homeless Indicator
  - Migrant Indicator
  - Career/Tech Ed Indicator
  - SES Indicator
  - LEP Indicator
  - IEP Indicator
  - FRL/Low Income Indicator
  - 21st Century Program Indicator
  - Enrollment Type
  - Enrollment Date
  - RCDTS for Home School
  - RCDTS for Serving School
  - Entry/Grade Level
  - School Year
  - Full time Equivalent (FTE) Decimal
  - Exit Date
  - Exit Status
  - Exit Type Code
Overview of the Student Information System (SIS)

- **Home School RCDTS**
  - 15 character code ISBE assigns that uniquely identifies the elementary, middle/junior, or high school a student attends or would attend if not placed/transferred to another school/program to receive needed services.

- **Serving School RCDTS**
  - 15 character code ISBE assigns that uniquely identifies the school/program where a student is being educated.

- **RCDTS (Region-County-District-Type-School)**
  - **R** Region Code 2 Characters
  - **C** County Code 3 Characters
  - **D** District/Serving Entity Code 4 Characters
  - **T** Type Code 2 Characters
  - **S** School Code 4 Characters
Overview of the Student Information System (SIS)

- **Non-Public Special Ed User**
  - **Search SID – (Student only)**
    - View Demographics
    - View Enrollment
    - View Early Childhood
    - View Program Indicators
  - **Search IEIN – (Teacher Only)**
    - Add /Edit Teacher Course Assignments
  - **Reports – Teacher and Student**
    (Students currently enrolled with the Serving School identified as the Non-Public Special Education facility)
    - View all reported data on enrolled students Including Assessment.

- **Request File (Teacher only)**
  - Teacher Course Assignment file
SIS Data Quality

▪ What data should I verify?
  - Student data
    ▪ Demographic
    ▪ Enrollment
    ▪ Program Indicator
    ▪ Early Childhood
    ▪ Early Childhood Outcomes
      ▪ Entry Rating (First year in Pre-k and IEP = Yes)
      ▪ Exit Rating (Before student is promoted to Kindergarten)
  - Teacher Data
    ▪ Teacher Course Assignment
      ▪ State Course Code
      ▪ Term
      ▪ Section Number (Determined by non-public Special Education facility)
SIS Reports

- New Report Layout
SIS Reports

- Assessments – Assessment Score History – Detail Report
SIS Reports

- Assessment Score History – Detail by Serving School
## SIS Reports

### Assessment Score History Report

| School Year | A  | B  | C  | D  | E  | F  | G  | H  | I  | J  | K  | L  | M  | N  | O  | P  | Q  | Home RCDTS | Serving RCDTS | Testing RCDTS |
|-------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-------------|---------------|---------------|
| 2006        | INT | 202 | B  | 215 | B  |    |    |    |    |    |    |    |    |    |    | Y |             |               |               |
| 2007        | INT | 07  | 189 | B  | 226 | B  | 175 | W  |    |    |    |    |    |    |    |    | Y |             |               |               |
| 2008        | INT | 08  | 338 | M  | 342 | B  | NA |    |    |    |    |    |    |    |    |    | Y |             |               |               |
| 2011        | PIAE | 11  | 145 | B  | 145 | B  | 147 | B  | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | Y | 000000000000 | 000000000000 | 000000000000 |
| 2006        | INT | 203 | M  | 241 | M  | 185 | B  |    |    |    |    |    |    |    |    |    | Y |             |               |               |
| 2007        | INT | 05  | 195 | SNA | SNA | 5A  |    |    |    |    |    |    |    |    |    |    | Y |             |               |               |
| 2008        | INT | 06  | 220 | M  | 220 | M  | NA |    |    |    |    |    |    |    |    |    | Y |             |               |               |
| 2010        | INT | 07  | 193 | B  | 219 | M  | 202 | B  |    |    |    |    |    |    |    |    | Y | 000000000000 | 000000000000 | 000000000000 |
| 2006        | INT | 08  | 222 | B  | 235 | B  | NA |    |    |    |    |    |    |    |    |    | Y |             |               |               |
| 2007        | INT | 06  | 193 | B  | 210 | B  | NA |    |    |    |    |    |    |    |    |    | Y | 000000000000 | 000000000000 | 000000000000 |
| 2008        | INT | 07  | 194 | B  | 183 | W  | 185 | W  |    |    |    |    |    |    |    |    | Y | 000000000000 | 000000000000 | 000000000000 |
| 2009        | INT | 08  | 193 | B  | 183 | W  | 185 | W  |    |    |    |    |    |    |    |    | Y | 000000000000 | 000000000000 | 000000000000 |
SIS Reports

- **Individual Student Reports**
  - Student Demographic and Enrollment
  - Student Assessment Data and Scores
  - Student Course Assignment
SIS Reports

- Report Screen – Individual Student Report Detail
SIS Reports

- Individual Student Report – Search Page
SIS Reports

- Individual Student Report – Assessment Data and Scores
SIS Reports

- Individual Student Report – Open or Save
### SIS Reports

- **Individual Student Report – Student Assessment Data and Scores**

![Image of SIS Report](image)

#### Student Assessment Data and Scores Report

**School Year:** 2011  
**Student ID:** 999999999

**Demographics**

<table>
<thead>
<tr>
<th>SAP ID</th>
<th>19191</th>
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<tbody>
<tr>
<td>Birth Date</td>
<td>01/01/2000</td>
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<tr>
<td>Race</td>
<td>M</td>
</tr>
<tr>
<td>Grade</td>
<td>N</td>
</tr>
<tr>
<td>Homeless Indicator</td>
<td>N</td>
</tr>
<tr>
<td>Migrant Indicator</td>
<td>N</td>
</tr>
<tr>
<td>LEP Indicator</td>
<td>N</td>
</tr>
<tr>
<td>EIP Indicator</td>
<td>N</td>
</tr>
<tr>
<td>FRL/Low Income Indicator</td>
<td>N</td>
</tr>
<tr>
<td>Century 21 Indicator</td>
<td>N</td>
</tr>
</tbody>
</table>

**Testing**

- **First year in U.S.:** N
- **Year in any Illinois-approved TBE-TPI Program:** 07
- **Year Since Entered TBE-TPI Program:** 03
- **Enrolled in Home School On or Before May 1:** Y
- **Enrolled in Home District On or Before May 1:** Y
- **RCDTS for Home School:** 0302500200260001
- **RCDTS for Serving School:** 0302500200260001
- **RCDTS for Testing School:** 0302500200260001
- **Test Taken:** ISAT
- **Grade of Test Taken:** 07

#### Reading

- **ALL - Combined Reading Scale Score:** 287
- **ALL - Combined Reading Performance Level:** E
- **ISAT - National Percentile Rank:** 99
- **ISAT - Lexile Score:** 1345
- **ISAT - Standard 1A Vocabulary Development:** 05
- **ISAT - Standard 1B Reading Strategies:** 03
- **ISAT - Standard 1C Reading Comprehension:** 20
- **ISAT - Standard 2A, 2B Literature:** 16
- **ISAT - Extended Response Reading:** 02

#### Math

- **ALL - Combined Math Scale Score:** 306
- **ALL - Combined Math Performance Level:** E
- **ISAT - National Percentile Rank:** 97
- **ISAT/IMAGE - Goal 6 Number Sense:** 15
- **ISAT/IMAGE - Goal 7 Measurement:** 10
- **ISAT/IMAGE - Goal 8 Algebra:** 14
- **ISAT/IMAGE - Goal 9 Geometry:** 13
- **ISAT/IMAGE - Goal 10 Data Analysis, Statistics, and Probability:** 06
- **ISAT/IMAGE - Short Response Score Item 1:** 02
- **ISAT/IMAGE - Short Response Score Item 2:** 02
- **ISAT/IMAGE - Extended Response Math Knowledge:** 04
- **ISAT/IMAGE - Extended Response Mathematical Knowledge:** 02
- **ISAT/IMAGE - Extended Response Explanation:** 03

#### Science

- **ALL - Combined Science Scale Score:** 259
- **ALL - Combined Science Performance Level:** E
- **ISAT - National Percentile Rank:** 99
Teacher Online Process
Teacher Course Assignment Submission

- In SIS, the Home School is responsible for providing all student data. This includes assigning a unique Student Identifier (SID); and providing demographic, performance, program participation data, Student Course Assignments and Student Outside Course Assignments for each student.

- Similar to the IWAS Application “Teacher Service Record”, the Serving District will submit Teacher Course Assignments and One Teacher to One Student Instruction data.

- All teachers must have an IEIN number.

- Serving school will provide the teacher data at the start and end of the term

- Teacher Course Assignment can be added or updated via the following:
  - Online or Batch
Teacher Course Assignment Entry

- Mandatory fields
  - IEIN
  - Teacher Last Name
  - Teacher First Name
  - Teacher Birth Date
  - School Year
  - Teacher Serving Location RCDTS
  - Employer RCDTS
  - Term (Semester)
  - State Course Code
  - Section Number
  - Teacher Course Start Date
  - Role of Professional
  - Teacher Commitment

- Optional Fields
  - Local Teacher ID
  - Local Course ID
  - Local Course Title
Teacher Course Assignment Entry

- **Teacher Course Start Date** - First day of attendance for the teacher.

- **Role of Professional** - The specific role of the teacher.
  - 01 Teacher of Record
  - 02 Professional Contributor
  - 03 Student Teacher
  - 04 Substitute Teacher
  - 05 Reading/Math Specialist
  - 06 Technology Specialist
  - 07 Social Worker/Psychologist/Counselor
  - 08 Speech/Language Pathologist

- **Teacher to Course Commitment** - Numeric value of the teacher's course commitment during the duration of the course, expressed in decimal form, where 1.00 represents a full-time commitment to the course.
Teacher Course Assignment Exit

- **Mandatory fields**
  - IEIN
  - Teacher Last Name
  - Teacher First Name
  - Teacher Birth Date
  - School Year
  - Teacher Serving Location RCDTS
  - Employer RCDTS
  - Term (Semester)
  - State Course Code
  - Section Number
  - Teacher Course End Date
  - Reason for Exit

- **Optional Fields**
  - Local Teacher ID
  - Actual Attendance (Classes)
  - Total Attendance (Classes)
**Teacher Course Assignment Exit**

- **Actual Attendance (Classes)** - Actual number of class periods of attendance teacher attended per course during the term

- **Total Attendance (Classes)** - Total number of class periods of attendance available for the teacher for this course during the term

- **Teacher Course End Date** - Last day of attendance for the teacher

- **Reason for Exit** - The reason why the teacher exited the course.
  - 01 Course Ended
  - 02 Teacher Resigned/Reassigned/Terminated
  - 03 Leave of Absence
  - 04 Death
  - 05 Teacher Expulsion
  - 99 Erroneous Course Assignment
Teacher Course Assignment

- Teacher Course Assignment Online Process

Assigning Teachers to Courses

Select the IEIN (Teacher) → Select the Location → Select the Course → Enter Teacher Course Data
Teacher Course Assignment

- SIS Home Screen

The available facilities of ISBE SIS are listed below:

- Search for a Student ID
- Request a Student ID
- Correct an Assessment Record
- Exit an Enrollment
- Upload a File
- Download a File
- View Reports
- Request a File
- Help
Teacher Course Assignment

- Teacher Search

Searching for a Teacher can be done in two ways:
1. By providing IEIN (OK)
2. By providing First Name, Last Name and Date Of Birth.

Click 'Search' button

Fields marked with an asterisk * are required.

Search Criteria

- IEIN

OR

- Legal Last Name

*Legal First Name

Date of Birth (mm/dd/yyyy)

[Search]
Teacher Course Assignment

Teacher Search

Searching for a Teacher can be done in two ways:
1. By providing IEIN (OR)
2. By providing First Name, Last Name and Date Of Birth.

Click 'Search' Button

Fields marked with an asterisk * are required.

Search Criteria

*IEIN

OR

*Legal Last Name
Smith

*Legal First Name
Mack

Date of Birth (mm/dd/yyyy)

[Search Button]
Teacher Course Assignment

- Potential Match Summary Page
Teacher Course Assignment

- Select Teaching Location
Teacher Course Assignment

- Select Teaching Location
Teacher Course Assignment

- Add Teacher Course Assignments
Teacher Course Assignment

- Enter Course Start Data
Teacher Course Assignment

- **Select Course Details**
Teacher Course Assignment

- Edit Teacher Course Assignment
Teacher Course Assignment

- Enter Exit Data
Teacher Course Assignment

- Update Teacher Course Assignment
Teacher Course Assignment

- Review Teacher Course Terms
## Teacher Course Assignment

- **List of all Teaching Locations**

![Image of Student Information System](image-url)

<table>
<thead>
<tr>
<th>School Year</th>
<th>Employer Name</th>
<th>Employer RCDTS</th>
<th>Teaching Location</th>
<th>Teaching RCDTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012</td>
<td>East St Louis Senior High School</td>
<td>500821890220043</td>
<td>East St Louis Senior High School</td>
<td>500821890220043</td>
</tr>
<tr>
<td>2012</td>
<td>Curtis Miller Alternative High School</td>
<td>500821890223004</td>
<td>Curtis Miller Alternative High School</td>
<td>500821890223004</td>
</tr>
</tbody>
</table>

Have questions or need help? Contact our Call Center (217)358-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us

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Teacher Batch Process
Batch Process Overview

- Upload/Download File via IWAS/SIS
- Only Accessible by RCDT Administrator
- File Format is Validated Upon Upload – Teacher Course Assignment Entry and Exit
- Email Sent When File is Ready for Download
- Original Data is Returned, plus the Following Data for Each Record:
  - Result Code
  - Result Message
Batch Process Overview

Adding Data to the Excel Template

- Batch file may contain all teachers at the serving location
- Batch file may contain multiple serving locations
- File may be submitted as many times as required
Batch Process Overview

Creating a .csv upload file

- The first step in creating a .csv file for batch upload is to download the correct template from:

- Both Windows and Mac Templates are available depending on the operating system that is being used

- You will use the mouse and right click on the link “Teacher Course Assignment Entry” and choose “Save Target As”

- Save the file directly to a location on your computer where you will remember where the file is saved. Example: On your Desktop
Request File
Request File

- **Teacher Course Assignment Request File**
  - After initial submission of the Teacher Course Assignment data you can request a Teacher Course Assignment file.
  - The data requested can be used to copy and paste into Teacher Course Entry and Exit Templates. This will allow for faster updating of Teacher Course Data and exiting of the Teacher Course Assignment.
Request File

- Teacher Course Assignment Request File

This screen provides a user access to request files from the Student Information Systems. Templates for these files are available at www.isbe.net/sis.

The following are the types of files a user may request from SIS:

- Assessment
- Exit Enrollment
- Teacher
- Upload File
- Download File
- Reports
- Request File
- Help
- Log Out

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us.

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Request File

- Teacher Course Assignment Entry Request File

Your request has been successfully submitted. Your request for a district Teacher Course Assignment Entry file will be processed overnight. The file may be downloaded from the Download File screen once it is ready.

This screen provides a user access to request files from the Student Information Systems. Templates for these files are available at www.isbe.net/sis.

The following are the types of files a user may request from SIS:

- Teacher Course Assignment Entry

Year: [Year]
School: [Employer/Teaching Location]
# Key Dates

<table>
<thead>
<tr>
<th>Activity</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELL Data due for Population of eGMS Ceiling Calculator</td>
<td>01/06/2012 4:00 p.m.</td>
</tr>
<tr>
<td>ISAT and IAA file to Vendor for Printing Labels</td>
<td>01/06/2012 4:00 p.m.</td>
</tr>
<tr>
<td>ACCESS Last Day of Testing</td>
<td>02/10/2012</td>
</tr>
<tr>
<td>PSAE file to Vendor for Printing Labels</td>
<td>02/24/2012 4:00 p.m.</td>
</tr>
<tr>
<td>Eligible for Immigrant Education Program data Extracted from SIS</td>
<td>03/01/2012</td>
</tr>
<tr>
<td>First day to submit Pre-K Follow-Up data</td>
<td>03/01/2012</td>
</tr>
</tbody>
</table>
## Key Dates

<table>
<thead>
<tr>
<th>Activity</th>
<th>Dates</th>
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</thead>
<tbody>
<tr>
<td>IAA Last Day of Testing</td>
<td>03/16/2012</td>
</tr>
<tr>
<td>ISAT Last Day of Testing (Regular Window)</td>
<td>03/16/2012</td>
</tr>
<tr>
<td>IAA First Day of Assessment Correction</td>
<td>03/19/2012</td>
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<tr>
<td>ISAT First Day of Assessment Correction</td>
<td>03/19/2012</td>
</tr>
<tr>
<td>ACCESS Scores Posted on SIS</td>
<td>04/25/2012</td>
</tr>
<tr>
<td>PSAE Last Day of Testing</td>
<td>05/09/2012</td>
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<tr>
<td>PSAE First Day of Assessment Correction</td>
<td>05/10/2012</td>
</tr>
<tr>
<td>ACCESS Last Day of Assessment Corrections</td>
<td>05/25/2012</td>
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<tr>
<td></td>
<td>4:00 p.m.</td>
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</tbody>
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## Key Dates

<table>
<thead>
<tr>
<th>Activity</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISAT and IAA Scores Posted on SIS</td>
<td>06/04/2012</td>
</tr>
<tr>
<td>ISAT and IAA Last Day for Corrections</td>
<td>06/18/2012 4:00 p.m.</td>
</tr>
<tr>
<td>PSAE Scores Posted on SIS</td>
<td>07/10/2012</td>
</tr>
<tr>
<td>PSAE Last Day of Assessment Corrections</td>
<td>07/17/2012 4:00 p.m.</td>
</tr>
<tr>
<td>ACCESS Posting of Final Scores</td>
<td>Mid – July 2012</td>
</tr>
<tr>
<td>IAA and ISAT Posting of Final Scores</td>
<td>07/23/2012</td>
</tr>
<tr>
<td>Student Course Assignments and Teacher Course Assignment due</td>
<td>07/31/2012 4:00 p.m.</td>
</tr>
</tbody>
</table>

55
## Key Dates

<table>
<thead>
<tr>
<th>Activity</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Day to Exit Enrollments for 2012 School Year</td>
<td>07/31/2012</td>
</tr>
<tr>
<td>- ELL Data due</td>
<td></td>
</tr>
<tr>
<td>- Pre-K Follow-Up Data due</td>
<td></td>
</tr>
<tr>
<td>- Early Childhood Outcomes Data due</td>
<td></td>
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<tr>
<td>- Student Discipline Data due</td>
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<tr>
<td>- Homeless Data Due</td>
<td></td>
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<tr>
<td>- Birth to 3 Data Due</td>
<td></td>
</tr>
<tr>
<td>PSAE Posting of final Scores</td>
<td>08/03/2012</td>
</tr>
</tbody>
</table>

ISBE SIS Resources

- ISBE SIS Resource Materials
  - Located on the ISBE SIS webpage at [www.isbe.net/sis/](http://www.isbe.net/sis/)
    - ISBE SIS Announcements
    - User Manual
    - File Format Layouts
    - Excel Templates
      - Tips for Completing *(Data Collection Name)* Template
      - Steps for Creating and Uploading *(Data Collection Name)*
    - Data Elements
    - Archived Meetings and Presentations
    - Frequently Asked Questions
ISBE Contact Information

- ISBE Help Desk
  - (217) 558-3600
  - helpdesk@isbe.net

- ISBE SIS Information Website
  - www.isbe.net/sis
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