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  - Telephone

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  - Text questions will be posted in a Q & A document after the Webinar.
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Agenda

- Welcome / Introductions
- Data Quality
  - Reports
  - Web Service for Batch Automation
- 2014 School Year Changes
  - Early Childhood Outcomes Changes
  - English Language Learning (ELL) Screener Changes
- New Student Information System (SIS) Data Collections for School Year 2014
  - Regional Safe Schools Program (RSSP)
  - College Course Assignments
- SIS Highlights
  - Teacher and Student Course Assignments
  - Kindergarten Individual Development Survey (KIDS)
  - ACT WorkKeys and National Career Readiness Certificates (NCRC) Certificates
- Next Steps
- Key Dates for School Year 2014
- Illinois State Board of Education (ISBE) Resource Materials and Contact Information
Welcome/Introductions

- **ISBE Key Team Members**
  - Don Evans  
    Chief Operating Officer and Director of Human Resources
  - John Shake  
    Division Administrator/Director, Information Technology
  - Brent Engelman  
    Division Supervisor, Information Technology
  - Peter Godard  
    Chief Performance Officer
  - Deborah Trueblood  
    Division Supervisor, Data Analysis and Accountability

- **Presenters**
  - Howard Hammel  
    SIS Project Manager
  - Adam Lowery  
    SIS Business Analyst
Data Quality

- **Increased importance of providing accurate student enrollment data!**
  - Enrollment Start and End Dates
  - Grade Level
  - Home School RCDTS *(School for the area where the student resides)*
  - Serving School RCDTS *(School where the student attends, the course is being taught, and the teacher is assigned)*
  - Student can have only one Home school RCDTS but multiple Serving schools *(Area Career Centers, Special Education Private Facilities, Regional Safe Schools, etc.)*

- **Why?**
  - Fall Enrollment Counts
  - Student Course Assignment
  - Teacher Course Assignment
  - Student Discipline
  - High School Students Taking Community College Courses
  - Adequate Yearly Progress (AYP)
  - Assessing Comprehension and Communication in English State-to-State (ACCESS) Scores
  - Kindergarten Development Survey (KIDS)
  - Employment Information System (EIS)
  - Regional Safe School Funding
  - Special Education Claims
  - E-Report Card
  - Vocational Funding
  - End of the Year Reports
  - Adjusted Cohort Graduation Rates
Data Quality

State Report Cards to Get a New Look!

- This fall, the Illinois State Board of Education will unveil a new, simplified, and more user-friendly School Report Card that will provide a more complete set of school information and performance measures to a wider audience, allowing for greater cooperation among administrators, teachers, parents, and a better-informed community.

- In order to ensure all information is reflected on this year's New Report Card it is recommended that you complete the submission by September 30th.

- **2013 SIS data is being used to pre-populated the New State Report Card**

- Teacher Course Assignment and Student Course Assignment data in the New Report Card is populated from SIS. In order for your data to populate correctly into the New Report Card you must ensure the following:
  - All Advanced Placement (AP), International Bachelorette (IB), Dual Credit and Foreign Language courses students are taking are identified.
Data Quality

- **Important Upcoming Key Dates**
  - 2013 Prairie State Achievement Examination (PSAE) WorkKeys available – Mid September
  - Fall Enrollment Counts - October 17, 2013, 4:00 p.m.
  - Pre-ID Labels for ACCESS - November 8, 2013, 4:00 p.m.
Data Quality

Check your Fall housing data before September 30, 2013
- Demographic (Summary) report
Data Quality

- Student Demographic (Summary) report

After September 30, 2013, the “Enrolled as of Date” must be set to 09/30/2013 to check Fall Enrollment Count totals.
Data Quality

- **Student Demographic (Summary) report**

### Demographics Summary for 2014 School Year

SIS Home District: 12345678901  ISBE Test District

Selection Criteria: Student Demographics = Current, Enrollments As Of = 09/30/2013

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>All</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Students:</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Race: Asian</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Native Language: English</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Home Language: English</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Gender: Male</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Gender: Female</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Reading First:</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Reading Improvement:</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Title One: Schoolwide Title I Program (11)</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Homeless:</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Migrant:</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
Data Quality

After October 17, 2013 Run the Fall Enrollment Counts Report in SIS

- Fall Enrollment Counts Report
Data Quality

- Fall Enrollment Counts (Summary) report
## Data Quality

### Fall Enrollment Counts (Summary)

**Fall Enrollment Counts for 2013 School Year**

SIS Home District: 12345678901  ISBE Test District

Selection Criteria: Enrolled As Of = 09/30/2012

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>All</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Students</td>
<td></td>
<td>4352</td>
</tr>
<tr>
<td>Race: American Indian or Alaska Native</td>
<td></td>
<td>17</td>
</tr>
<tr>
<td>Race: Asian</td>
<td></td>
<td>170</td>
</tr>
<tr>
<td>Race: Black or African American</td>
<td></td>
<td>79</td>
</tr>
<tr>
<td>Race: Hispanic or Latino</td>
<td></td>
<td>2974</td>
</tr>
<tr>
<td>Race: Native Hawaiian or Other Pacific Islander</td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Race: Two or More Races</td>
<td></td>
<td>65</td>
</tr>
<tr>
<td>Race: White</td>
<td></td>
<td>1046</td>
</tr>
<tr>
<td>Native Language: Albanian, Tosk (Albania)</td>
<td></td>
<td>10</td>
</tr>
<tr>
<td>Native Language: Albanian, Gheg (Kosovo/Macedon)</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Native Language: Arabic</td>
<td></td>
<td>12</td>
</tr>
<tr>
<td>Native Language: Assyrian (Syriac, Aramaic)</td>
<td></td>
<td>2</td>
</tr>
</tbody>
</table>
Data Quality

Check Your Data After It Is Entered/Uploaded!

- Current Enrollment vs. Previous Enrollment Report - SIS Reports
Data Quality

- Current Enrollment vs. Previous Enrollment Report - Select School
Data Quality

- Current Enrollment vs. Previous Enrollment Report

Comparison of 2013 End of Year Enrollment to 2014 Current Enrollment

Criteria: 123345678911

<table>
<thead>
<tr>
<th>ISBE Test SD 123</th>
<th>ISBE Test School 1</th>
<th>2013 Enrollment</th>
<th>2014 Enrollment</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>123456789012345</td>
<td>5 - Grade 5</td>
<td>3</td>
<td>0</td>
<td>300%</td>
</tr>
<tr>
<td></td>
<td>6 - Grade 6</td>
<td>306</td>
<td>323</td>
<td>5%</td>
</tr>
<tr>
<td></td>
<td>7 - Grade 7</td>
<td>334</td>
<td>312</td>
<td>7%</td>
</tr>
<tr>
<td></td>
<td>8 - Grade 8</td>
<td>324</td>
<td>337</td>
<td>4%</td>
</tr>
<tr>
<td>123456789012345</td>
<td>ISBE Test School 2</td>
<td>2013 Enrollment</td>
<td>2014 Enrollment</td>
<td>Change</td>
</tr>
<tr>
<td></td>
<td>Pre-K</td>
<td>130</td>
<td>116</td>
<td>12%</td>
</tr>
<tr>
<td></td>
<td>Kindergarten</td>
<td>151</td>
<td>166</td>
<td>9%</td>
</tr>
<tr>
<td></td>
<td>1 - Grade 1</td>
<td>148</td>
<td>164</td>
<td>10%</td>
</tr>
<tr>
<td></td>
<td>2 - Grade 2</td>
<td>0</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>123456789012345</td>
<td>ISBE Test School 3</td>
<td>2013 Enrollment</td>
<td>2014 Enrollment</td>
<td>Change</td>
</tr>
<tr>
<td></td>
<td>2 - Grade 2</td>
<td>160</td>
<td>152</td>
<td>5%</td>
</tr>
<tr>
<td></td>
<td>3 - Grade 3</td>
<td>177</td>
<td>163</td>
<td>8%</td>
</tr>
<tr>
<td></td>
<td>4 - Grade 4</td>
<td>179</td>
<td>179</td>
<td>0%</td>
</tr>
<tr>
<td></td>
<td>5 - Grade 5</td>
<td>0</td>
<td>0</td>
<td>0%</td>
</tr>
</tbody>
</table>

8/20/2013  9:08 am
Data Quality

- **Preventing Multiple SIDs**
  - Once a State ID is assigned to a student, the SID must be included in all future submissions to SIS.
  - If you obtain a State ID online or from another district, enter the SID into your local Software Administrative Package.
  - If you need to update one or more of the Student Demographic fields, include the State ID in the batch file to prevent creation of a new SID for the student.
Data Quality

- Correcting Multiple SIDs
  - Identify the SID to Keep and the SID to Delete.
  - Exit all enrollments associated with SID to Delete. SID to Keep must be actively enrolled by the district submitting the Multiple SID Template.
  - Download the Multiple SID template, Tips and Steps from the www.isbe.net/sis website, and enter mandatory data into the template.
  - Upload the Multiple SID .csv file to SIS.
  - The Multiple SID file will be returned to the user’s SIS “Download File” link with result codes and result messages appended to the individual student records.
Data Quality

- Individual Student Reports – SIS Reports
Data Quality

- Individual Student Report – SID Search
Data Quality

- Individual Student Report – Student Transfer Form
Data Quality

- Individual Student Report – Student Transfer Form
Data Quality

- Individual Student Reports – Student Profile
Data Quality

- Individual Student Reports – Student Profile

![Student Profile Report](image-url)
Data Quality

- Individual Student Reports – Student Profile (with page breaks)
Data Quality

- Individual Student Reports – Student Profile (with page breaks)
Data Quality

- Data that could be included in the Student Profile Report:
  - Demographics (current)
  - Early Childhood Outcomes (ECO)
  - English Language Learning (ELL) Screener
  - Enrollment (by year)
  - Homeless
  - ELL
  - Early Childhood
  - Birth to Three
  - Caregiver Demographic
  - Course Assignments
  - Outside Course Assignments
  - Assessments and Scores (by year)
Data Quality

- SIS Web Service

Formats Supported

- Adjusted Cohort Graduation Rate
- Assessment Pre-ID
- Birth to 3
- Birth to 3 Caregiver Demographic Information
- Demographics and Early Childhood
- Early Childhood
- Early Childhood Outcomes
- ELL
- ELL Screener
- Exit Enrollment
- Homeless
- Multiple SID
- Outside Course Assignment
- Pre-K Follow-up
- Student Course Assignment
- Student Demographic and Enrollment (Request New SID)
- Student Discipline
- Teacher Course Assignment Entry
- Teacher Course Assignment Exit
Data Quality

- **ISBE Data Transfer Web Service for Batch Automation**
  - This service is suitable for both LAN and Web applications and also works for ISBE Web Application Security System (IWAS) and Non-IWAS based systems. The web service provides a method for entities outside of ISBE to programmatically automate the sending and retrieving of batch data to any system. Any modern programming language should have the ability to call a web service to automate the sending and retrieving of batch data.

  - Each user of the web service will need a unique Activation Key which identifies the user and the system the batch data is associated with. Generally the ISBE system you are working with will provide a method for you to create an activation key.

  - The web service is hosted on a secure web server so all data transfers will be secure and encrypted so there is no need for external encryption or decryption of data.
Data Quality

SIS Homepage – Web Service
Web Service - Documentation

Web Service for Batch Automation

You can now automate the submission of batch data to SID via a Web Service. For technical details, please see the Developer Documentation.

In order to automate the batch process, you will need an activation key. Please press the button below, and save the generated key.

Generate Key
2014 School Year Changes

- Early Childhood Outcomes (ECO) Changes
2014 School Year Changes

Early Childhood Outcomes (ECO) Changes

- What is the criteria that determines when Early Childhood Outcomes data needs to be reported?
  - Pre-K
  - Individualized Education Plan (IEP)

- Early Childhood Outcomes – Progress Rating
  - The Early Childhood Outcomes Advisory Committee recommended the change to improve school districts’ tracking of Early Childhood IEP students.
    - Allow the school districts the ability to submit data at any time.
    - Improve data quality.
    - Use existing ECO data collection process.
Early Childhood Outcomes Validations

- An Early Childhood Outcomes “Entry Rating” is mandatory before a student’s initial Early Childhood enrollment can be exited.

- Upon exiting a related student enrollment, an Early Childhood Outcomes “Progress Rating” will be required if the last ECO rating is more than 6 months old.

- The Early Childhood Outcomes ratings may be submitted to SIS at any time while the student is enrolled.
2014 School Year Changes

Sample ECO Student

- **School Year 2014**
  - Entry Rating: 9/15/2013
  - Progress Rating: 5/3/2014

- **School Year 2015**
  - Entry Rating: 9/1/2014
  - Progress Rating: 5/3/2015

- **School Year 2016**
  - Entry Rating: 9/1/2015
2014 School Year Changes

Early Childhood Outcomes Primary Assessment

- Primary Assessments
  - 01 Assessment and Evaluation Programming System (AEPS)
  - 02 Carolina Curriculum for Infants and Toddlers/Preschoolers with Special Needs
  - 03 High Scope Child Observation Record
  - 04 Creative Curriculum Assessment
  - 05 Hawaii Early Learning Profile (HELP)
  - 06 Individual Growth and Development Indicators (IGDI)
  - 07 Transdisciplinary Play-Based Assessment (TPBA)
  - 08 Work Sampling System
  - 09 IEP for Speech Only
  - 10 Teaching Strategies GOLD – New
  - 11 Early Learning Scales (ELS) – New
  - 12 Ages and Stages Questionnaire (ASQ) – New
  - 99 Erroneous
2014 School Year Changes

Early Childhood Outcomes Link – Student Enrollment Tab
2014 School Year Changes

Example 1: ECO Entry Rating with Progress Ratings
2014 School Year Changes

Example 2: Entering an ECO Progress Rating

<table>
<thead>
<tr>
<th>Positive Social Relationships</th>
<th>Acquire Use and Knowledge Skills</th>
<th>Take Appropriate Action to Meet Own Needs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rating</td>
<td>Rating</td>
<td>Rating</td>
</tr>
<tr>
<td>Made Progress</td>
<td>Made Progress</td>
<td>Made Progress</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Participation in Ratings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coordinator, LEA Representative or Administrator</td>
</tr>
<tr>
<td>Psychologist or Social Worker</td>
</tr>
<tr>
<td>Early Childhood Teacher</td>
</tr>
<tr>
<td>Speech/Language Pathologist</td>
</tr>
<tr>
<td>Another Related Service Provider (e.g. OT/PT)</td>
</tr>
<tr>
<td>Parents Involvement</td>
</tr>
</tbody>
</table>

Primary Assessment

[Edit] [Cancel]
2014 School Year Changes

- English Language Learning (ELL) Screener Changes
2014 School Year Changes

English Language Learning (ELL) Screener Changes

- Mandatory for the 2014 School Year
  - ELL screener will be mandatory for Limited English Proficiency (LEP) and Non-LEP students that meet all the following criteria:
    - Home Language or Native Language other than English
    - SID created after August 1, 2013
    - Enrolled in Grades K-12
    - No ELL Screener data exists in ISBE SIS

- More than one ELL Screener may be provided if needed.
2014 School Year Changes

- ELL Screener data can be provided online or through the batch process.

- A student must be enrolled in your district to provide the ELL Screener data in SIS; however, the screening test date may be prior to the start of the school enrollment.

- School districts receiving a transfer student will be able to review prior ELL Screener data prior to the new enrollment.

- Values for ELL Screener Test will include: W-APT, MODEL, PRE-LAS, ELPTS Pre-IPT, Other Test, Other Process, Interview, Observation, Checklist, and Erroneous.
2014 School Year Changes

ELL Screener Link – Student Demographic Tab
2014 School Year Changes

ELL Screener – View
2014 School Year Changes

ELL Screener – Edit
# 2014 School Year Changes

## ELL Screener – Review

![Screen Shot](image.png)

### Student Information System

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>SID</td>
<td>412645654</td>
</tr>
<tr>
<td>Legal Last Name</td>
<td>Smith</td>
</tr>
<tr>
<td>Legal First Name</td>
<td>John</td>
</tr>
<tr>
<td>Date Of Birth</td>
<td></td>
</tr>
<tr>
<td>Home RCDTS</td>
<td>5008200000041003</td>
</tr>
<tr>
<td>Screen Test Test Date</td>
<td>W-APT 08/27/2011</td>
</tr>
<tr>
<td>Grade Tested</td>
<td>11 - Grade 11</td>
</tr>
<tr>
<td>Tested Home RCDTS Semester</td>
<td>5008200000041003</td>
</tr>
<tr>
<td>Semester</td>
<td>Semester 1</td>
</tr>
</tbody>
</table>

### Raw Score / Level

- **Listening**: 3
- **Speaking**: 3
- **Reading**: 3
- **Writing**: 3
- **Composite Literacy**: NA
- **Composite Oral**: 1.0
- **Overall**: 1.0

### Proficiency Level

- **Raw Score / Level**: 3
- **Proficiency Level**: 1.0

**Was the student determined LEP?** Yes

![Submit Button](image.png)
2014 School Year Changes

ELL Screener – Update Successful
New SIS Data Collections for School Year 2014

New SIS Data Collections

- Regional Safe Schools Program (RSSP)
- College Course Assignment
New SIS Data Collections for School Year 2014

- **Regional Safe Schools Program (RSSP)**
  - The Regional Safe School application will be integrated with the Student Information System for the 2014 school year.
  - Data may be provided to SIS online or through the batch process. Once related data is stored in SIS, a related Request File is also available for additional updates.
  - It is essential that the student is enrolled with the correct Serving RCDTS identified as the RSSP.
  - If you cannot locate an RCDTS code for the RSSP, either call and ask the RSSP or use the SIS RCDTS look-up located on the SIS webpage.
New SIS Data Collections for School Year 2014

- SIS Enrollment “Regional Safe School Program” Link
New SIS Data Collections for School Year 2014

- Regional Safe Schools Program Data Collection (SIS Online View)
New SIS Data Collections for School Year 2014

- **College Course Assignment**
  - To comply with Section 2-3.144 of the Illinois School Code, as well as with sections 10-21.4 or 34-8, high school and unit district superintendents are required to complete and submit to the Illinois State Board of Education an annual survey that documents the number of high school students taking community college courses and the names of the courses taken.
    - [http://www.isbe.net/research/htmls/hs_college_courses.htm](http://www.isbe.net/research/htmls/hs_college_courses.htm)
  - The College Course Assignment collection will be integrated into the SIS Student Course Assignment for the 2014 school year.
  - Data may be provided to SIS online or through the batch process. Once related data is stored in SIS, a related Request File is also available for additional updates.
New SIS Data Collections for School Year 2014

- SIS – Student Enrollment Tab

![Student Information System](image-url)

<table>
<thead>
<tr>
<th>Student Enrollment: Active</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Type for Serving</td>
<td>Re-entry to the same school</td>
</tr>
<tr>
<td>RCDTS for Home</td>
<td>010759120261001</td>
</tr>
<tr>
<td>Enrollment Date for Serving</td>
<td>08/07/2012</td>
</tr>
<tr>
<td>Entry/Grade Level for Serving</td>
<td></td>
</tr>
<tr>
<td>Discipline</td>
<td></td>
</tr>
<tr>
<td>Homeless</td>
<td>View Details</td>
</tr>
<tr>
<td>Exit Date</td>
<td></td>
</tr>
<tr>
<td>Exit Status</td>
<td>Permanent</td>
</tr>
<tr>
<td>Exit Type</td>
<td></td>
</tr>
</tbody>
</table>

Have questions or need help? Contact our Call Center (217)558-3680 between 7:00am - 4:30pm CST, Monday - Friday or Click here to Contact Us

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New SIS Data Collections for School Year 2014

- SIS – Student Course Assignment View
New SIS Data Collections for School Year 2014

- SIS – Student Course Assignment – Edit Course
SIS Highlights

- Teacher and Student Course Assignments
### Teacher and Student Course Assignments

These 5 elements link a Teacher Course Assignment to a Student Course Assignment:

- **Student Serving RCDTS / Teacher Location RCDTS**
- **School Year**
- **State Course Code**
- **Term (Semester)**
- **Section Number**

<table>
<thead>
<tr>
<th>Student Information</th>
<th>Teacher Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID</td>
<td>IEIN</td>
</tr>
<tr>
<td>SAP ID</td>
<td>Local Teacher ID</td>
</tr>
<tr>
<td>Student Last Name</td>
<td>Teacher Last Name</td>
</tr>
<tr>
<td>Student First Name</td>
<td>Teacher First Name</td>
</tr>
<tr>
<td>Birth Date</td>
<td>Teacher Birth Date</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Location / Course</th>
<th>Location / Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home RCDTS</td>
<td>Employer RCDTS</td>
</tr>
<tr>
<td>Serving School</td>
<td>Teaching Location RCDTS</td>
</tr>
<tr>
<td>School Year</td>
<td>School Year</td>
</tr>
<tr>
<td>State Course Code</td>
<td>State Course Code</td>
</tr>
<tr>
<td>Term (Semester)</td>
<td>Term (Semester)</td>
</tr>
<tr>
<td>Section Number</td>
<td>Section Number</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Information</th>
<th>Course Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Course ID</td>
<td>Local Course ID</td>
</tr>
<tr>
<td>Local Course Title</td>
<td>Local Course Title</td>
</tr>
<tr>
<td>Student Course Start Date</td>
<td>Teacher Course Start Date</td>
</tr>
<tr>
<td>Course Level</td>
<td>Role of Professional</td>
</tr>
<tr>
<td>Course Credit</td>
<td>Teacher Commitment</td>
</tr>
<tr>
<td>Articulated Credit</td>
<td>Actual Attendance</td>
</tr>
<tr>
<td>Dual Credit</td>
<td>Total Attendance</td>
</tr>
<tr>
<td>Course Setting</td>
<td>Teacher Course End Date</td>
</tr>
<tr>
<td>Actual Attendance</td>
<td>Reason for Exit</td>
</tr>
<tr>
<td>Total Attendance</td>
<td></td>
</tr>
<tr>
<td>Single Parent including Single</td>
<td></td>
</tr>
<tr>
<td>Pregnant Woman</td>
<td></td>
</tr>
<tr>
<td>Displaced Homemaker</td>
<td></td>
</tr>
<tr>
<td>Course Numeric Grade</td>
<td></td>
</tr>
<tr>
<td>Maximum Numeric Grade</td>
<td></td>
</tr>
<tr>
<td>Student Course End Date</td>
<td></td>
</tr>
<tr>
<td>Course Final Letter Grade/</td>
<td></td>
</tr>
<tr>
<td>Completion Status</td>
<td></td>
</tr>
</tbody>
</table>
SIS Highlights

Teacher and Student Course Assignments

- Verify that Teacher and Students Course Assignments are submitted correctly.

  Available online in the “Reports / Student” section:
  - Student Course Assignment – Student Information Report (Summary)
    - Total count of courses per student; review this report to ensure your students have the correct number of courses. (All students Grades K-12 should have courses.)
    - If course counts for any students appear too low, add the student courses that are missing.

  Available online in the “Reports / Teacher” section:
  - Courses With Students But No Teachers (Detail)
    - Student course assignment records that do not have a corresponding teacher course assignment record.
    - If teacher course assignments appear to be missing and the student course assignment data is correct, add the matching teacher course assignment data. The following data should match between teacher and student course assignments: school year, teaching/serving location, state course code, term and section number.
SIS Highlights

Teacher and Student Course Assignments

- **Available online in the “Reports / Teacher” section:**
  - **Courses With Teachers But No Students (Detail)**
    - Teacher course records that do not have any corresponding student course records.
      - If student course assignments appear to be missing and the teacher course assignment data is correct, add the matching student course assignment data. The following data should match between teacher and student course assignments: school year, teaching/serving location, state course code, term and section number.
  - **Teacher/Student Course Assignment – Course Information (Detail)**
    - Teacher and Student Course Assignments that are identified correctly and link on school year, location, state course code, term and section number appear on this report.
      - If courses appear to be missing, add the corresponding teacher and/or student course assignments. The following data should match between teacher and student course assignments: school year, teaching/serving location, state course code, term and section number.
SIS Highlights

Teacher and Student Course Assignments
SIS Highlights

- Kindergarten Individual Development Survey (KIDS) (Pilot)
SIS Highlights

Kindergarten Individual Development Survey (KIDS)

- Pilot – School Year 2013, 2014, 2015
- Statewide – School Year 2016

- KIDS involves Kindergarten students only. Kindergarten students will be observed by their teachers for up to 3 observation periods per year.
- Pilot Schools and Teachers in SIS have already been selected.
- SIS will populate data necessary for KIDS from other data already required by and submitted to SIS.
- The process for preparing KIDS data
  - Submit Student and Enrollment data.
  - Submit Teacher and Teacher Course Assignment data.
  - Submit Student Course Assignment data.
  - Run a report to verify proper Teacher/Student Course Assignment data.
  - Once verified, the press of a button can populate the KIDS data collection.
SIS Highlights

- ACT WorkKeys and NCRC Certificates
SIS Highlights

- **WorkKeys and NCRC Certificates**
  - Posting the State-funded WorkKeys Locating Information and ACT’s National Career Readiness Certificate (NCRC) data via SIS
    - Scores for State-funded WorkKeys Locating Information are scheduled to be posted in SIS the second week of September, along with NCRC status and certificates.
    - There is no data correction procedure in SIS for Locating Information, as this is not part of PSAE. If scores do not match to produce the NCRC, ACT should be contacted for assistance.
SIS Highlights

- **WorkKeys and NCRC Certificates**
  - National Career Readiness Certificate (NCRC) Reports
SIS Highlights

- **WorkKeys and NCRC Certificates**
  - Example - 2 Page NCRC Certificates
SIS Highlights

- **WorkKeys and NCRC Certificates**
  - Example - 2 Page NCRC Certificates
SIS Highlights

- Missing Person Report
SIS Highlights

Missing Person Report

- Illinois State Police will be providing a new list of missing persons on the 1st of each month. We encourage you to check the Missing Persons Report monthly.

If it is determined that a missing child is attending one of the schools within your district, it is the responsibility of your school board or its designee to immediately give notice of this fact to the Department of State Police by email at missing@isp.state.il.us, and the law enforcement agency having jurisdiction in the area where the missing child resides or attends school. The names on the list are provided by the State Police; if you find any persons who should not be listed as missing, please contact the State Police.
## Key Dates

<table>
<thead>
<tr>
<th>SIS Webinar Schedule for School Year 2014</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIS Kindergarten Individual Development Survey (KIDS) Pilot</td>
<td>9/10/2013 - 1:30 p.m.</td>
</tr>
<tr>
<td>SIS Planning for School Year 2014</td>
<td>9/11/2013 - 1:30 p.m.</td>
</tr>
<tr>
<td>Regional Safe Schools Program (RSSP)</td>
<td>9/12/2013 - 1:30 p.m.</td>
</tr>
<tr>
<td>SIS 2014 Assessment Process Webinar</td>
<td>12/4/2013 - 1:30 p.m.</td>
</tr>
<tr>
<td>SIS 2014 Assessment Correction and Update</td>
<td>4/10/2014 - 1:30 p.m.</td>
</tr>
<tr>
<td>End of School Year 2014 and Planning for School Year 2015</td>
<td>5/8/2014 - 1:30 p.m.</td>
</tr>
</tbody>
</table>
Key Dates

<table>
<thead>
<tr>
<th>Activity</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Day for School Year 2014 Enrollments</td>
<td>08/01/2013</td>
</tr>
<tr>
<td>▪ Start submitting ELL data</td>
<td></td>
</tr>
<tr>
<td>▪ Start Submitting ELL Screener data</td>
<td></td>
</tr>
<tr>
<td>▪ Start submitting Birth to 3 data</td>
<td></td>
</tr>
<tr>
<td>▪ Start submitting Caregiver Demographic (Birth to 3) data</td>
<td></td>
</tr>
<tr>
<td>▪ Start submitting Early Childhood data</td>
<td></td>
</tr>
<tr>
<td>▪ Start submitting Early Childhood Outcomes data</td>
<td></td>
</tr>
<tr>
<td>▪ Start submitting Homeless data</td>
<td></td>
</tr>
<tr>
<td>▪ Start submitting Student Discipline data</td>
<td></td>
</tr>
<tr>
<td>▪ Start correcting Pre-ID Label data</td>
<td></td>
</tr>
<tr>
<td>▪ Start of Student Course Assignments</td>
<td></td>
</tr>
<tr>
<td>▪ Start of Teacher Course Assignments</td>
<td></td>
</tr>
<tr>
<td>▪ Start of College Course Assignment data</td>
<td></td>
</tr>
<tr>
<td>▪ Start of Regional Safe Schools Program data</td>
<td></td>
</tr>
<tr>
<td>2014 School Year Fall Enrollment Count Deadline</td>
<td>10/17/2013 - 4:00 p.m.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Activity</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCESS File to Vendor for Printing Labels</td>
<td>11/08/2013 - 4:00 p.m.</td>
</tr>
<tr>
<td>ELL Data Due for Population of eGMS Ceiling Calculator</td>
<td>01/03/2014 - 4:00 p.m.</td>
</tr>
<tr>
<td>ISAT and Illinois Alternative Assessment (IAA) file to Vendor for Printing Labels</td>
<td>01/03/2014 - 4:00 p.m.</td>
</tr>
<tr>
<td>ACCESS Last Day of Testing</td>
<td>02/14/2014</td>
</tr>
<tr>
<td>PSAE File to Vendor for Printing Labels</td>
<td>02/22/2014 - 4:00 p.m.</td>
</tr>
<tr>
<td>Eligible for Immigrant Education Program Data</td>
<td>03/01/2014 - 4:00 p.m.</td>
</tr>
<tr>
<td>Extracted from SIS</td>
<td></td>
</tr>
</tbody>
</table>
## Key Dates

<table>
<thead>
<tr>
<th>Activity</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISAT Last Day of Testing (Regular Window)</td>
<td>03/14/2014</td>
</tr>
<tr>
<td>IAA Last Day of Testing</td>
<td>03/28/2014</td>
</tr>
<tr>
<td>ISAT First Day of Assessment Correction</td>
<td>03/17/2014</td>
</tr>
<tr>
<td>IAA First Day of Assessment Correction</td>
<td>03/31/2014</td>
</tr>
<tr>
<td>ACCESS Scores Posted on SIS</td>
<td>05/05/2014</td>
</tr>
<tr>
<td>PSAE Last Day of Testing</td>
<td>05/08/2014</td>
</tr>
<tr>
<td>PSAE First Day of Assessment Correction</td>
<td>05/09/2014</td>
</tr>
<tr>
<td>ACCESS Last Day of Assessment Corrections</td>
<td>05/23/2014 - 4:00 p.m.</td>
</tr>
</tbody>
</table>
### Key Dates

<table>
<thead>
<tr>
<th>Activity</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISAT and IAA Scores Posted on SIS</td>
<td>06/02/2014</td>
</tr>
<tr>
<td>ISAT and IAA Last Day for Assessment Corrections</td>
<td>06/16/2014 - 4:00 p.m.</td>
</tr>
<tr>
<td>PSAE Scores Posted on SIS</td>
<td>07/09/2014</td>
</tr>
<tr>
<td>PSAE Last Day of Assessment Corrections</td>
<td>07/16/2014 - 4:00 p.m.</td>
</tr>
<tr>
<td>ACCESS Posting of Final Scores</td>
<td>Mid – July 2014</td>
</tr>
<tr>
<td>IAA and ISAT Posting of Final Scores</td>
<td>07/21/2014</td>
</tr>
</tbody>
</table>
# Key Dates

<table>
<thead>
<tr>
<th>Activity</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Day to Exit Enrollments for 2014 School Year</td>
<td>07/31/2014 - 4:00 p.m.</td>
</tr>
<tr>
<td>- ELL data due</td>
<td></td>
</tr>
<tr>
<td>- ELL Screener data due</td>
<td></td>
</tr>
<tr>
<td>- Birth to 3 data due</td>
<td></td>
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<tr>
<td>- Caregiver Demographic (Birth to 3) data due</td>
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<td>- Student Course Assignments data due</td>
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<td>- College Course Assignment data due</td>
<td></td>
</tr>
<tr>
<td>- Regional Safe Schools Program data due</td>
<td></td>
</tr>
<tr>
<td>PSAE Posting of final Scores</td>
<td>08/02/2014</td>
</tr>
<tr>
<td>Adjusted Cohort Graduation Rates Finalized</td>
<td>08/15/2014 - 4:00 p.m.</td>
</tr>
</tbody>
</table>
Key Dates

- Located at the following location:
Districts Next Steps

2014 SIS School Year at a Glance (Checklist)

- **Student Starts Attending School**
  - Submit Student Demographics Enrollment data
    - Birth to 3
    - K-12
  - Submit Student Demographics, Enrollment and Early Childhood data
    - Pre-K
  - Submit Early Childhood Outcomes Entry Rating for Pre-K students with IEPs
  - Submit ELL Screener
  - Submit ELL
  - Submit Homeless
  - Submit Caregiver Demographic (Birth to 3 students)
  - Submit Outside Course Assignments (9-12 only)
  - Review and correct Assessment Pre-ID data for students in Grade 3-8 and Grade 11
Districts Next Steps

- Enroll all students by October 17, 2013, by 4:00 p.m.
- Include SIDs on all uploaded files.
- Run SIS reports to verify the following student data is accurate and complete.
  - Demographic
  - Enrollment
  - Program Indicators
- Verify that all LEP students have been identified and all ELL data is accurate and complete.
- Verify that all ISAT, IAA and PSAE Pre-ID label data is accurate and complete.
ISBE Resources (Where to Direct Questions)

- **ISBE SIS Resource Materials**
  - Located on the ISBE SIS webpage at [www.isbe.net/sis/](http://www.isbe.net/sis/)
    - ISBE SIS Announcements
    - User Manual
    - File Format Layouts
    - Excel Templates
      - Tips for Completing *(Data Collection Name)* Template
      - Steps for Creating and Uploading *(Data Collection Name)*
  - Data Elements
  - Archived Meetings and Presentations
  - Frequently Asked Questions
ISBE Contact Information

- ISBE Help Desk
  - (217) 558-3600
  - help@isbe.net

  - **SIS Policy Questions** will be directed to the Standards and Assessment Center.
  - **SIS Technical Questions** will be directed to the IBM team.

- ISBE SIS Information Website and SIS Vendor sign-up
  - [www.isbe.net/sis](http://www.isbe.net/sis)
Notice – This Webinar is Being Recorded!

This webinar is being recorded. Please do not provide any Student, Personal or Vendor information.