Illinois State Board of Education

Student Information System (SIS)
ROE 51 SIS Student Course Assignment Meeting
Agenda

- Welcome/Introductions
- Webinar Tips
- Transcript Coding Project Review
- Student Course Assignment
- Student Course Assignment Reports
- Key Dates
- Next Steps
- Where to Direct Questions
- Questions
Welcome/Introductions

- **ISBE Key Team Members**
  - Connie Wise, Assistant Superintendent – SIS Project Manager
  - Terry Chamberlain, Division Administrator – Data Systems
  - Marica Cullen, Division Administrator – Curriculum and Instruction
  - Mark Williams, Division Administrator – Career and Technical Education
  - Gail Lieberman, Consultant, Curriculum and Instruction
  - Dora Welker, Principal Consultant – Career and Technical Education

- **SIS Key Team Members**
  - Howard Hammel, Project Manager
  - Adam Lowery, Lead Business Analyst
  - Jeremy Schoen, Business Analyst
Transcript Coding Project Review

- P-20 Longitudinal Education Data System Act (Public Act 96-107) requires Illinois to do the following:
  - Implement all of the America COMPETES Act elements
  - Support a broad array of state and LEA education functions
  - Collect postsecondary data
  - Establish a framework for data sharing to support research evaluation consistent with privacy protection laws
  - Set a long-term vision for the state’s education data system
Transcript Coding Project Review

- **Federal Requirements**
  - America COMPETES Act – collect additional data elements including transcript-level data linked to unique student identifier
  - State Fiscal Stabilization Funds (approved Phase I and Phase II Illinois Applications to US Department of Education) – assure continued work on collection and use of individual student transcript-level data.
Transcript Coding Project Review

- State Law at 105 ILCS 13/15 (6)
  - Student-level transcript information, including information on courses completed and grades earned, from middle and high schools. ISBE shall establish a statewide course classification system.
  - Each school district and charter school shall map its course descriptions [crosswalk] to the statewide course classification system for the purposes of State reporting. School districts and charter schools are not required to change or modify the locally adopted course descriptions used for all other purposes.
  - ISBE shall establish or contract for the establishment of a technical support and training system to assist schools and districts with the implementation of this item and shall to the extent possible, collect transcript data using a system that permits automated reporting from district student information systems (SIS).
Transcript Coding Project Review

- Transcript Coding Project Webpage
  http://www.isbe.net/ILDS/htmls/transcript.htm

- Transcript Coding Project Orientation Webinar - October 4, 2010

- Secondary Course Catalog

- Secondary Course Alignment Tool

- Transcript Coding Project Training Dates and Registration

- Transcript Coding Project Final Webinar - November 16, 2010
Student Course Assignment

- Student Course Assignment can be added or updated via the following:
  - Online
  - Batch

- Only the Home District can submit Student Course Assignment data

- Student does not need to be actively enrolled at the time of submission

- Submission of Student course assignment data will begin in school year 2011 (February 1, 2011)
  - No student course assignments prior to school year 2011 (Earliest Student Course Start Date 07/01/2010)
Student Course Assignment

- Home school can view all Student Course Assignment data for the enrollment where they are identified as the Home School.

- The current Home School (Active Enrollment) can view all Student Course Assignments.
  - Once the student is enrolled all past assignments can be viewed.

- Serving school can only see courses on students for which they are serving.
Student Course Assignment

- **Student Course Assignment Validations**
  - The student must have a valid Enrollment record with the following matching elements for a Student Course Assignment record to be added or updated:
    - Home RCDTS
    - Serving RCDTS
    - School Year
  - The Student Course Start Date must be equal to or greater than the student’s Enrollment Date
  - The Student Course End Date must be equal to or less than the student’s Exit Enrollment Date
Student Course Assignment

- Transfer Students
  - Student moves within same district during the Term (Semester)
    - Student Course Assignment must be entered by school that has student enrolled at end of Term (Semester)
      - The Student Course Start Date must be equal to or greater than the student’s Enrollment Date
      - The Student Course End Date must be equal to or less than the student’s Exit Enrollment Date
    - Optionally, Student Course Assignments could be entered by the previous school (dependent on course duration)
      - The Student Course Start Date must be equal to or greater than the student’s Enrollment Date
      - The Student Course End Date must be equal to or less than the student’s Exit Enrollment Date
Transfer Students

- Student moves from one Illinois public district to Illinois public district during the term (Semester)
  
  ▪ Student Course Assignment must be entered by school that has student enrolled at end of Term (Semester)
    - The Student Course Start Date must be equal to or greater than the student’s Enrollment Date
    - The Student Course End Date must be equal to or less than the student’s Exit Enrollment Date

  ▪ Optionally, Student Course Assignments could be entered by the previous school (dependent on course duration)
    - The Student Course Start Date must be equal to or greater than the student’s Enrollment Date
    - The Student Course End Date must be equal to or less than the student’s Exit Enrollment Date
Student Course Assignment

- **Transfer Students**
  - Student moves from an out-of-state public district, non-public school district, from another country, or a home school to an Illinois public district
    - Optional Entry - Online Only
    - **Not tied to enrollment**
    - Need to provide all Mandatory fields
      - School Year
      - Grade
      - Illinois State Course Code
      - Section
      - Term
      - Facility Type (Drop Down will Contain: Out-of-State School, Non-Public Schools, Home School, Out-of-Country)
      - Course Setting
      - Student Course Start Date
      - Course Level
      - Course Credit
      - Articulated Credit
      - Dual Credit
      - Student Course End Date
      - Course Final Letter Grade/Completion Status (Term)
Student Course Assignment

- Transfer Courses for a Student
  - Student took course in separate Setting
    - Optional Entry - Online Only
    - Not tied to enrollment
    - Need to provide all Mandatory fields
      - School Year
      - Grade
      - Illinois State Course Code
      - Section
      - Term
      - Course Setting (Drop Down will Contain: Traditional School Day Program, Night or After School, Online Learning (Internet-based), Distance Learning (non-Internet-based), Alternative Placement Settings, Other Educational Setting)
      - Student Course Start Date
      - Course Level
      - Course Credit
      - Articulated Credit
      - Dual Credit
      - Student Course End Date
      - Course Final Letter Grade/Completion Status (Term)
Student Course Assignment

- When to report Student Course Assignments

  - Student Course Assignment must be entered by school that has student enrolled at end of Term (Semester)
    - The Student Course Start Date must be equal to or greater than the student’s Enrollment Date
    - The Student Course End Date must be equal to or less than the student’s Exit Enrollment Date

  - Optionally, Student Course Assignments could be entered by the previous school (dependent on course duration)
    - The Student Course Start Date must be equal to or greater than the student’s Enrollment Date
    - The Student Course End Date must be equal to or less than the student’s Exit Enrollment Date
Student Course Assignment

- Student starts the Term (semester) and drops course
  - Optionally, Student Course Assignments could be entered by the school (dependent on course duration)
    - The Student Course Start Date must be equal to or greater than the student’s Enrollment Date
    - The Student Course End Date must be equal to or less than the student’s Exit Enrollment Date
# Student Course Assignment

## Student Course Assignment - File Format

<table>
<thead>
<tr>
<th>Field</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>SID</td>
<td>Mandatory</td>
</tr>
<tr>
<td>SAP ID</td>
<td>Optional</td>
</tr>
<tr>
<td>Student Last Name</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Student First Name</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Birth Date</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Home School RCDTS</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Serving School RCDTS</td>
<td>Mandatory</td>
</tr>
<tr>
<td>School Year</td>
<td>Mandatory</td>
</tr>
</tbody>
</table>
# Student Course Assignment

## Student Course Assignment - File Format

<table>
<thead>
<tr>
<th>Field</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term (Semester)</td>
<td>Mandatory</td>
</tr>
<tr>
<td>State Course Code</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Local Course ID</td>
<td>Optional</td>
</tr>
<tr>
<td>Local Course Title</td>
<td>Optional</td>
</tr>
<tr>
<td>Student Course Start Date</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Section Number</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Course Level</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Course Credit</td>
<td>Mandatory</td>
</tr>
</tbody>
</table>
# Student Course Assignment

## Student Course Assignment - File Format

<table>
<thead>
<tr>
<th>Feature</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Articulated Credit</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Dual Credit</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Course Setting</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Actual Attendance (Classes)</td>
<td>Optional</td>
</tr>
<tr>
<td>Total Attendance (Classes)</td>
<td>Optional</td>
</tr>
<tr>
<td>Single Parent including Single Pregnant Woman (Reported for CTE Courses Only)</td>
<td>Optional</td>
</tr>
<tr>
<td>Displaced Homemaker (Reported for CTE Courses only)</td>
<td>Optional</td>
</tr>
<tr>
<td>Course Numeric Grade (Term)</td>
<td>Optional</td>
</tr>
</tbody>
</table>
# Student Course Assignment

## Student Course Assignment - File Format

<table>
<thead>
<tr>
<th>Data Element</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maximum Numeric Grade (Term)</td>
<td>Optional</td>
</tr>
<tr>
<td>Student Course End Date</td>
<td>Mandatory</td>
</tr>
<tr>
<td>Course Final Letter Grade/Completion Status (Term)</td>
<td>Mandatory</td>
</tr>
</tbody>
</table>

- **SIS Data Elements**
Student Course Assignment

- Student Course Assignment Batch File Process

- File types:
  - XML
  - Text (TXT)
  - Comma Separated Value (CSV)

- The following materials are available on the www.isbe.net/sis:
  - Excel Templates
  - Tips for Completing Student Course Assignments
  - Steps for Creating and Uploading Student Course Assignments
Student Course Assignment

Online – SIS Home Page
Student Course Assignment

Online – Search SID

Searching for a student can be done in two ways:

- By providing SID (OR)
- By providing First Name, Last Name, Date of Birth, and Gender

Click 'Search' button.

Fields marked with an asterisk * are required.

<table>
<thead>
<tr>
<th>Search Criteria</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>*SID</td>
<td>#8890910</td>
</tr>
<tr>
<td>*Legal Last Name</td>
<td></td>
</tr>
<tr>
<td>*Date of Birth (mm/dd/yyyy)</td>
<td></td>
</tr>
<tr>
<td>*Legal First Name</td>
<td></td>
</tr>
<tr>
<td>*Gender</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Additional Search Criteria</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Middle Name</td>
</tr>
<tr>
<td>Birth Place Name</td>
</tr>
<tr>
<td>Mother's Maiden Name</td>
</tr>
</tbody>
</table>

Click here to Contact Us
Copyright © 2016, Illinois State Board of Education
# Student Course Assignment

## Online – View Details

![Image of the Student Information System](image.png)

### Search Criteria:

<table>
<thead>
<tr>
<th>SID</th>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>DOB</th>
<th>Gender</th>
<th>Race</th>
<th>Birth Place Name</th>
<th>Native Language</th>
</tr>
</thead>
<tbody>
<tr>
<td>98900910</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Search Results: 1 potential student matches found.

<table>
<thead>
<tr>
<th>Action</th>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>DOB</th>
<th>Gender</th>
<th>Race</th>
<th>Birth Place Name</th>
<th>Native Language</th>
</tr>
</thead>
<tbody>
<tr>
<td>View Details</td>
<td>Smith</td>
<td>Adam</td>
<td>kennith</td>
<td>10/01/2000</td>
<td>Male</td>
<td>White</td>
<td></td>
<td>Arabic</td>
</tr>
</tbody>
</table>
# Student Course Assignment

## Online – Student Enrollment Tab

<table>
<thead>
<tr>
<th>Student Information System</th>
<th>Search SID - Student Details</th>
</tr>
</thead>
</table>

Click on the tabs to view the student details. To view School / District Name and contact information, please click on either the Home or Serving School RCDTS number.

- **SID:** 998900910
- **Legal Last Name:** Smith
- **Legal First Name:** Adam
- **Legal Middle Name:** Kenneth

### Student Enrollment: Active

<table>
<thead>
<tr>
<th>Enrollment Type for Serving</th>
<th>Transfer in from another District</th>
<th>School Year for Serving</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>RCDTS for Home</td>
<td>3008209009041003</td>
<td>RCDTS for Serving</td>
<td>3008209009041003</td>
</tr>
<tr>
<td>Enrollment Date for Serving</td>
<td>08/27/2010</td>
<td>FTE for Serving</td>
<td>1.00</td>
</tr>
<tr>
<td>Entry/Grade Level for Serving</td>
<td>1 - Grade 3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Discipline</td>
<td>View Details</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Homeless</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Student Course Assignment

- **View Details**
Student Course Assignment

Online – Add Student Course Assignments – Function

SID: 245405808
Legal Last Name: smith
Legal First Name: Adyseen
Date Of Birth: 08/23/1997
Enrollment Date: 08/23/2010
Home RCDTS: 500620900041003
Serving RCDTS: 500820900041003
School Year: 2011
Exit Date:

Enter State Course ID: or State Course:
Subject Area:
Semester:
Term 1 [ ] Term 2 [ ] Term 3 [ ]

Term 1
Term 2
Term 3

Add Course

Have questions or need help? Contact our Call Center (217)356-3600 between 8:00am – 5:00pm CST, Monday – Friday or Click here to Contact Us
Copyright © 2006-2010, Illinois State Board of Education
## Student Course Assignment

### Online – View Student Course Assignments Details

![Course Management Interface]

- **SID:** 245405808
- **Legal Last Name:** Smith
- **Legal First Name:** Adysen
- **Date of Birth:** 08/23/1997
- **Enrollment Date:** 08/23/2010
- **Home RCDTS:** 500820900041003
- **Serving RCDTS:** 500820900041003
- **School Year:** 2011

#### Enter State Course ID: [ ]
- **Subject Area:** [ ]
- **State Course:** [ ]

#### Semester:
- **Term 1:** [ ]
- **Term 2:** [ ]
- **Term 3:** [ ]

<table>
<thead>
<tr>
<th>Local Course Code</th>
<th>Local Course Title</th>
<th>State Course Code</th>
<th>State Course Title</th>
<th>Section</th>
<th>Start</th>
<th>Credit</th>
<th>End</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>021104A000</td>
<td>Pre-Calculus</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Dual Credit:** [ ]
- **Articulated Credit:** [ ]
- **Attendance:** Actual [ ]
- **Attendance Total:** [ ]
- **Numeric Grade:** Actual [ ]
- **Numeric Grade Maximum:** [ ]
- **Displaced Homemaker:** [ ]
- **Single parents or Pregnant Women:** [ ]

- **Term 2:** [ ]
- **Term 3:** [ ]
# Student Course Assignment

## Online – Edit Student Course Assignment Details

![Screenshot of the online editing tool for student course assignments](image.png)

### Form Details
- **SID**: 245405808
- **Legal Last Name**: Smith
- **Legal First Name**: Adysen
- **Date of Birth**: 08/23/1997
- **Enrollment Date**: 08/23/2010
- **Home RCDTS**: 500820900041003
- **Serving RCDTS**: 500820900041003
- **School Year**: 2011

### Student Course Assignment Details

**Enter State Course ID:** [Input Field]

**Subject Area:** [Input Field]

**State Course:** [Input Field]

**Semester:**
- Term 1
- Term 2
- Term 3

### Course Information

<table>
<thead>
<tr>
<th>State Course ID</th>
<th>State Course Title</th>
<th>Section</th>
<th>Start</th>
<th>Credit</th>
<th>End</th>
<th>Grade</th>
<th>Local Course Code</th>
<th>Local Course Title</th>
<th>Course Level</th>
<th>Course Setting</th>
</tr>
</thead>
<tbody>
<tr>
<td>02110A000</td>
<td>Pre-Calculus</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Dual Credit**: [Yes/No]
**Articulated Credit**: [Yes/No]
**Attendance Actual**: [Input Field]
**Attendance Total**: [Input Field]
**Numeric Grade Actual**: [Input Field]
**Numeric Grade Maximum**: [Input Field]
**Displaced Homemaker**: [Yes/No]
**Single Parents or Pregnant Women**: [Yes/No]

**Term 1**

<table>
<thead>
<tr>
<th>Course</th>
<th>Dual Credit</th>
<th>Articulated Credit</th>
<th>Attendance Actual</th>
<th>Attendance Total</th>
<th>Numeric Grade Actual</th>
<th>Numeric Grade Maximum</th>
<th>Displaced Homemaker</th>
<th>Single Parents or Pregnant Women</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Term 2**

**Term 3**

[Next] [Cancel]
Student Course Assignment

Online – Save Student Course Assignment Details

Enter State Course ID: ___________________________ or Subject Area: ___________________________

Semester:
Term 1 □  Term 2 □  Term 3 □

<table>
<thead>
<tr>
<th>State Course ID</th>
<th>State Course Title</th>
<th>Section</th>
<th>Start</th>
<th>Credit</th>
<th>End</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>0211A000</td>
<td>Pre-Calculus</td>
<td>500A</td>
<td>08/23/2010</td>
<td>0.5</td>
<td>12/21/2010</td>
<td>Grade 9</td>
</tr>
<tr>
<td>3453A</td>
<td>Pre-Calc 500A</td>
<td>Enroched</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dual Credit</th>
<th>Articulated Credit</th>
<th>Attendance Actual</th>
<th>Attendance Total</th>
<th>Numeric Grade Actual</th>
<th>Numeric Grade Maximum</th>
<th>Displaced Homemaker</th>
<th>Single parents or Pregnant Women</th>
</tr>
</thead>
<tbody>
<tr>
<td>○ Yes □ No</td>
<td>○ Yes □ No</td>
<td>85</td>
<td>90</td>
<td>89</td>
<td>100</td>
<td>○ Yes □ No</td>
<td>○ Yes □ No</td>
</tr>
</tbody>
</table>

□ Term 2
□ Term 3

Have questions or need help? Contact our Call Center (217)358-3600 between 8:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us
Copyright © 2008-2010, Illinois State Board of Education
Student Course Assignment

Online – View Student Course Assignments

<table>
<thead>
<tr>
<th>State Course ID</th>
<th>State Course Title</th>
<th>Section</th>
<th>Start Date</th>
<th>Credit</th>
<th>End Date</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>3453A</td>
<td>Pre-Calculus</td>
<td>08/23/2010</td>
<td>0.5</td>
<td>12/21/2010</td>
<td>B+</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Term 1</th>
<th>Term 2</th>
<th>Term 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>✔️</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Have questions or need help? Contact our Call Center (217) 353-3600 between 8:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us

Copyright © 2008-2010, Illinois State Board of Education
Student Course Assignment

Online – Review Student Course Assignments
Student Course Assignment

Online – Successful Update

Student Course Assignment Successfully Updated

SID: 245405808
Legal Last Name: smith
Legal First Name: Adysen
Home RCDTS: 500820900041003
Serving RCDTS: 500820900041003
Date Of Birth: 08/23/1987
Enrollment Date: 08/23/2010
School Year: 2011
Exit Date:

Enter State Course ID: [ ] or
Subject Area: [ ]
State Course: [ ]

Semester:
Term 1 [ ]
Term 2 [ ]
Term 3 [ ]

State Course Id | State Course Title | Section | Start | Credit | End | Grade
---|---|---|---|---|---|---
02110A000 | Pre-Calculus | 506A | 08/23/2010 | 0.5 | 12/21/2010 | B+

Have questions or need help? Contact our Call Center (217)358-3600 between 8:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us
Copyright © 2006-2010, Illinois State Board of Education
# Student Course Assignment

## Online – Multiple Records

![Image of the course assignment interface]

### Enter State Course ID:

<table>
<thead>
<tr>
<th>State Course Id</th>
<th>State Course Title</th>
<th>Section</th>
<th>Start</th>
<th>Credit</th>
<th>End</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>02110A000</td>
<td>Pre-Calculus</td>
<td>500A</td>
<td>08/23/2010</td>
<td>0.5</td>
<td>12/21/2010</td>
<td>B+</td>
</tr>
<tr>
<td>01001A000</td>
<td>English/Language Arts (9th grade)</td>
<td>101A</td>
<td>08/23/2010</td>
<td>0.5</td>
<td>12/21/2010</td>
<td>B+</td>
</tr>
<tr>
<td>06101A000</td>
<td>Spanish I</td>
<td>091A</td>
<td>08/23/2010</td>
<td>0.5</td>
<td>12/21/2010</td>
<td>C</td>
</tr>
<tr>
<td>04254A000</td>
<td>Psychology</td>
<td>343C</td>
<td>08/23/2010</td>
<td>0.5</td>
<td>12/21/2010</td>
<td>B</td>
</tr>
<tr>
<td>10005A001</td>
<td>Information Processing I</td>
<td>505A</td>
<td>08/23/2010</td>
<td>0.5</td>
<td>12/21/2010</td>
<td>B+</td>
</tr>
</tbody>
</table>

### Term 3

- [Edit](#)
- [Edit](#)
- [Edit](#)
- [Edit](#)
- [Edit](#)

Have questions or need help? Contact our Call Center (317) 956-3600 between 8:00am - 5:00pm CST, Monday - Friday or click here to Contact Us.

Copyright © 2008-2010, Illinois State Board of Education.
Student Course Assignment Reports

- SIS Reports Screen

[Image of SIS Reports Screen showing various reports including Student Reports, Enrollment Reports, Student Course Assignment Reports, and Student Assessment Reports.]
Student Course Assignment Reports

- Course Information Criteria Screen
# Student Course Assignment Reports

- **Course Information Summary Report**

![Course Information Summary Report]

<table>
<thead>
<tr>
<th>Selection Criteria</th>
<th>None</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Course Code</strong></td>
<td>02110A000</td>
</tr>
<tr>
<td><strong>State Course Title</strong></td>
<td>Pre-Calculus</td>
</tr>
<tr>
<td><strong>Local Course Code</strong></td>
<td>Math200</td>
</tr>
<tr>
<td><strong>Term</strong></td>
<td>Fall</td>
</tr>
<tr>
<td><strong>Section</strong></td>
<td>500A</td>
</tr>
<tr>
<td>Total Students</td>
<td>5</td>
</tr>
<tr>
<td><strong>Grade</strong></td>
<td>5</td>
</tr>
<tr>
<td>9th Grade Students</td>
<td>5</td>
</tr>
<tr>
<td><strong>Course Level</strong></td>
<td>General</td>
</tr>
<tr>
<td><strong>Course Setting</strong></td>
<td>Traditional</td>
</tr>
<tr>
<td><strong>Dual Credit</strong></td>
<td>5</td>
</tr>
<tr>
<td>Yes</td>
<td>0</td>
</tr>
<tr>
<td>No</td>
<td>5</td>
</tr>
<tr>
<td><strong>Articulated Credit</strong></td>
<td>Yes</td>
</tr>
<tr>
<td>No</td>
<td>0</td>
</tr>
</tbody>
</table>

| **State Course Code** | 01001A000 |
| **State Course Title** | English/Language Arts (9th Grade) |
| **Local Course Code** | Eng101 |
| **Term** | Fall |
| **Section** | 101A |
| Total Students | 5 |
| **Grade** | 5 |
| 9th Grade Students | 5 |
| **Course Level** | General |
| **Course Setting** | Traditional |
| **Dual Credit** | 5 |
| Yes | 0 |
| No | 5 |
| **Articulated Credit** | Yes |
| No | 0 |
Student Course Assignment Reports

- Course Information Detailed Report
Student Course Assignment Reports

- SIS Reports Screen

![Image of SIS Reports Screen]

- Student Course Assignment Reports
  - Course Information
  - Student Information
  - Summary | Detail

- Individual Student Reports
  - Student Assessment Data and Scores
  - Student Demographics and Enrollment
  - Student Course Assignments
  - Detail

- Assessment Scores
  - Scale Score and Performance Level Only
  - Summary | Detail

- Assessment Subscores
  - Detailed Scores by Subject Area
  - Summary | Detail

- Unassigned Test Results
  - Detail
Student Course Assignment Reports

- Individual Student Course Assignment Criteria Screen
# SIS Student Course Assignment Reports

## Student Course Assignment Report

**Student ID:** 999999999

**Smith, Jane**

**Enrollment Date:** 09/23/2010

**Home District:** 510840008260000 Pleasant Plains CUSD 8

**Home School:** 510840008262004 Pleasant Plains High School

**Serving School:** 510840008262004 Pleasant Plains High School

**School Year:** 2011

**Grade Level:** 9 - Grade 9

**FTE:** 1.00

### Term 1 - Fall Semester

<table>
<thead>
<tr>
<th>State Course Code</th>
<th>State Course Title</th>
<th>Local Code</th>
<th>Local Course Title</th>
<th>Articulated Credit</th>
<th>Dual Credit</th>
<th>Course Setting</th>
<th>Attendance Actual/Total</th>
<th>Course Start Date</th>
<th>Course Level</th>
<th>Course Credit</th>
<th>Class End Date</th>
<th>Final Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>021104000</td>
<td>Pre-Calculus</td>
<td>Math200</td>
<td>Pre-Calc</td>
<td>No</td>
<td>No</td>
<td>Traditional</td>
<td>85 / 90</td>
<td>08/23/2010</td>
<td>General</td>
<td>0.5</td>
<td>12/21/2010</td>
<td>B+</td>
</tr>
<tr>
<td>010014000</td>
<td>English/Language Arts I(9th grade)</td>
<td>Eng101</td>
<td>English</td>
<td>No</td>
<td>No</td>
<td>Traditional</td>
<td>85 / 90</td>
<td>08/23/2010</td>
<td>General</td>
<td>0.5</td>
<td>12/21/2010</td>
<td>B+</td>
</tr>
<tr>
<td>051014000</td>
<td>Spanish I</td>
<td>Span100</td>
<td>Spanish I</td>
<td>No</td>
<td>No</td>
<td>Traditional</td>
<td>85 / 90</td>
<td>08/23/2010</td>
<td>Honors</td>
<td>0.5</td>
<td>12/21/2010</td>
<td>C</td>
</tr>
</tbody>
</table>

**Numeric Grade Actual/Max:**
- Pre-Calculus: 89 / 100
- English/Language Arts I(9th grade): 87 / 100
- Spanish I: 75 / 100
## Key Dates

<table>
<thead>
<tr>
<th>Activity</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Step 1 : EFE Training – August 2010</strong></td>
<td><strong>Start</strong> 08/24/2010 <strong>Complete by</strong> 10/15/2010</td>
</tr>
<tr>
<td><strong>Step 2 : Transcript Coding Project - Aligning Secondary State Courses to Local Courses</strong></td>
<td><strong>Today</strong> 1/14/2011</td>
</tr>
<tr>
<td><strong>Step 3 : Integrate State Course Codes Locally</strong></td>
<td><strong>Today</strong> 7/31/2011</td>
</tr>
<tr>
<td><strong>Step 4 : Assign Students to State Courses Locally</strong></td>
<td><strong>Today</strong> 7/31/2011</td>
</tr>
<tr>
<td><strong>Step 5 : Send Student Course Assignments to State SIS</strong></td>
<td><strong>Submit CTE Courses</strong> 2/1/2011 <strong>Submit all Secondary State Courses</strong> 7/31/2011</td>
</tr>
<tr>
<td><strong>Step 6 : Assign Teachers to State Courses Locally</strong></td>
<td><strong>TBA</strong></td>
</tr>
<tr>
<td><strong>Step 7 : Send Teacher Course Assignments to State SIS</strong></td>
<td><strong>TBA</strong></td>
</tr>
</tbody>
</table>
Next Steps

- Work with appropriate local personnel to complete a local crosswalk of courses, such as the department head or assistant superintendent
- Work with EFE Directors to identify appropriate CTE-described courses to put into the Course Alignment Tool
- Work with your Student Information Package vendors to prepare for submission of Student Course Assignment data
Where to Direct Questions

- ISBE Help Desk
  - (217) 558-3600
  - help@isbe.net

- Course Alignment Policy or Course Related Questions will be directed to Curriculum and Instruction Division

- Career and Technical Education (CTE) Course Related Questions will be directed to the CTE Division

- Course Alignment Technical Questions will be directed to the IBM team