

**Illinois State Board of Education  
Nonpublic Special Education Programs**

**New Directors Meetings  
March 18 and 19, 2009  
Lombard and Springfield**

Introductions

Sarah Sebert, [ssebert@isbe.net](mailto:ssebert@isbe.net), (312) 814-3999  
Paul Nijensohn, [pnijenso@isbe.net](mailto:pnijenso@isbe.net), (312) 814-2205  
100 West Randolph, Suite 4-800  
Chicago, Illinois 60601  
Fax number: (312) 814-8110

Our website: [www.isbe.net](http://www.isbe.net) (Special Education) (Nonpublic Special Education on the right)

3<sup>rd</sup> annual Nonpublic Special Ed Program Conference  
November 16 & 17, 2009 Oak Lawn Hilton  
Monday morning will be another New Directors mtg  
Conference will be Monday pm and all day Tuesday

Special Education Directors Conference  
August 5-7, 2009 Peoria

**THE APPLICATION FOR APPROVAL**

Application renewals

Every 2 years  
Some sent 3/ 11, rest to be sent by 3/25  
Due April 15 every time  
Mail back to Kathy Stratton in Springfield  
FOLLOW THE DIRECTIONS and USE THE CHECKLIST  
We process and return to you  
DON'T LOSE IT

Application updates

Submit as things change  
Indicate changes on the last approved application  
Fax or mail directly to Paul and Sarah in Chicago  
We revise the application according to your changes and return it to you  
DON'T LOSE IT

Documentation of “certificate/license/approval pending”

Not really OK

We can live with it if formal documentation indicates that person is close

Set a reasonable deadline

Reading the ECS

How to get there ([www.isbe.net](http://www.isbe.net)) (ECS at top) (Educator Access) (bottom right box)

Renewal vs registration dates

IEIN number vs certificate number

## **COMPLIANCE**

Compliance Guide

Self-study

Located on website and sent to you prior to a formal monitoring visit

Use to evaluate your program, for training and professional development

Can be used as a program outcome

Areas frequently out of compliance:

outcomes, criminal background checks, Hepatitis B,

documentation of trainings, documentation of IEP progress

Monitoring visit (formal)

Initial program visit within first year or so

Every 3 years after that

Review list of topics covered at a visit

Monitoring visit (informal)

If a program moves or adds on to the building

Significant change in program

New director wants TA

Parent complaint

Maintain communication

## **TUITION AND DISTRICT REIMBURSEMENT**

Districts get reimbursed for tuition after they pay 2 per capitas

The amount reimbursed is pro-rated, but is usually over 90%

## **ODDS AND ENDS**

30 day notice for termination (401.20 (c) and on contract)

Calendar days

Should not be a surprise to parent or district

Have documentation of why necessary

Criminal background checks

Must be fingerprint check through FBI and IL State Police

Results must go directly back to program – no 3<sup>rd</sup> party

Results must be sent to contracting school districts

Illinois State Police have trainings twice a year (April, September)

Intensive rates

Related services

Programmatic vs individual IEP service

Documentation

## **HOW ARE THE STUDENTS DOING?**

Outcomes

Program and student specific

Programming based on Assessment :

curriculum,

IEP goals,

behavior,

vocational/transitional

IEPs written measurably and tracked

Objectives are based on data of present levels

Assessment – State

IEP must indicate

what state assessment the student will take

where the student will take the assessment

who (public or nonpublic) is responsible for ordering the assessment

materials

IL Alternate Assessment (IAA) has trainings; see [isbe.net](http://isbe.net) (Assessment)

The Neuroscience of Leadership

Questions